North Dakota CoC Steering Committee Electronic Vote

April 28, 2020

Attendees

Sarah Hasbargen, Region 5; Erin Dahl, At Large member; Joey Huber, Region 7; Darianne Johnson, Region 8; Deb Christianson, Region 2; Beth Sayler, Region 3, Katie Jo Armbrust, Region 4.

Seats Vacant: Region 1

Absent: David Klein, Region 6

Electronic Vote was held on April 28, 2020 to approve the transfer of the ND HMIS Capacity Building Grant from NDCHP to the NDHFA. Joey made the motion, Katie Jo seconded. All were in favor, motion carried.

Notes from Electronic Communication

*As discussed at previous meetings, the NDCHP is interested and willing to transfer the ND HMIS Capacity Building Grant to the NDHFA. The NDCHP applied for this grant on behalf of the CoC in their previous role as Collaborative Applicant. Since the NDHFA took over the Collaborative Applicant role for the CoC it is logical to transfer the HMIS Capacity Building Grant to the NDHFA as well. The NDHFA is willing to take on this role.  For your reference, the HMIS Capacity Grant budget and line item deliverables are listed below.*

*To move forward with the transfer, HUD requires the following 4 steps:*

1. *The current grantee, NDCHP, submit a letter to HUD notifying them of their willingness to transfer.*
2. *The new fiscal agent, NDHFA, submit a letter to HUD notifying them of their willingness to accept the transfer and follow the contracted grant agreement.*
3. *The CoC Board vote to approve the transfer.*
4. *The CoC Board members each submit, on their agency letterhead, letters to HUD notifying them of their approval.*

*Director/CoC Coordinator/HMIS Leader Who funds support?*

 *Basic HMIS End User Training & needs assessment 16,000 CoC staff/consultant*

 *HMIS List Clean-up and creation of statewide CE list 10,000 Priority List Manager*

 *Governance Structure Plan 4,330 CoC staff/consultant*

 *Train regional HMIS leaders on HMIS Train the Trainer 16,000 ICA & small portion to CoC*

 *HMIS End User Training - online and on-site 28,000 ICA*

 *Statewide HMIS Monitoring Plan 19,670 CoC - for site visits w/ ICA*

*Training - National Conferences (pre-approved) 2 events 5,435 Both*