

**CoC Steering Committee Meeting**  
**August 19, 2019**  
**10:00 am CT online via Zoom**

**Present:** Sarah Hasbargen, Katie Jo Amburst, Sandy Wilson, Cody Schuler, Erin Dahl, Lorraine Davis, Jill McDonald, Darianne Johnson, David Klein, Joey Huber

**Absent:** Brandy Yant, Cassie DuBray, Lana Bonnet, Molly, Andria Ellard

**Guests Present:** Emily Schwartz, Alicia Rixen, Alissa Weber, Matt Olsson

***Sarah Hasbargen called the meeting to order at 10:02 am.***

Motion to approve the agenda made by Cody Schuler. Seconded by Darianne Johnson. All in favor, motion carried.

Motion to approve April 16<sup>th</sup>, 2019 and July 15<sup>th</sup>, 2019 CoC Steering Committee Meeting Minutes made by Katie Jo Armbrust. Seconded by Cody Schuler. All in favor, motion carried.

**NDCHP Update-**

Cody Schuler stated that weekly calls continue by NDCHP board and a few stakeholders on Fridays. He stated discussion needs to be had regarding how to handle list management, that we need to handle this without regard to who the collaborative applicant currently is or will be as it is a CoC responsibility. Cody also stated we need to consider how much money has been spent by the end of September for the CoC Planning Grant.

Erin Dahl joined at 10:10am.

Emily Schwartz stated that current efforts are underway to explore a Memorandum of Understanding with the Department of Public Instruction. She provided a brief recap of the NDCHP/NDCoC membership meeting on August 13<sup>th</sup> in Minot including HUD TA's presentation, discussion regarding regional contacts, and membership answering some of the CoC Collaborative Applicant questions.

**Regional Updates –**

Region 8. Darianne Johnson provided a clarification from what was said during the membership meeting in Minot: schools do not pay back rent. She stated that drugs and alcohol continue to be the biggest challenge, they see a lot of people with substance use disorders in the shelter.

Region 7. Joey Huber provided an update that the Bismarck/Mandan CARES group had a meeting last week. Their united Way will be transitioning their shelter, as they were previously leasing their space, but have now bought a building with funds contributed by the City of Bismarck. Joey also stated that the West Central Human Service Center is now opening up crisis beds to provide wet shelter.

Region 6. David Klein was unable to provide an update at this time.

Region 5. Cody Schuler provided an update that the FM Coalition to End Homelessness voted to make family and youth homelessness a priority. The membership is looking to strategize their 'how to' plan in

the remainder of 2019 and throughout 2020, with initial thoughts of 2024 as a goal. Cody also stated the FM Coalition is going to offer trainings online in the future.

Erin Dahl provided an update that the YWCA's Grace Gardens opened on Tuesday, August 13<sup>th</sup>. The National YWCA President, Alejandra Castillo, attended and spoke at the event. The YWCA is moving people in by the end of the month, which will create additional units open in their other projects. Grace Gardens has 30 units of 1-4 bedrooms that will include one full time case manager, a RN from Sanford a few times a month, employment, education, financial, and food services all on-site.

Region 4. Katie Jo provided an update that the GF CARES met last week with government relations. They told him that we are seeing people falling through the cracks and they need places for people during the day. GF PD was the homeless liaison Friday/Saturday 20-30 people on the streets. We are trying to get a bigger picture of how many people are out there. HUD secretary, Ben Carlson came with Armstrong two weeks ago. Armstrong came back again to listen to individuals and their challenges (round table at GF City Hall). They shared how the HUD program funding have helped people in North Dakota.

#### **HUD TA (Alissa Weber and Matt Olsson)**

Gave a historical overview of HUDs Homeless Assistance Program, the implementation of the CoC Rule, CoC governance (Role of the CoC Board-acts on behalf of the CoC, input of the communities). Whether the Coc should be selected by Coc at large. (see PowerPoint).

*Katie Jo out at 11:09 am*

*Loraine and Dandy in at 11:05*

Questions on operating the CoC- Sarah will need your help

Questions:

Loraine: Apps for funds, how many communities manages this process? This is the community making decisions to create an alter the process after looking at the HIC and PIT counts.

Ranking committee cannot be applicants? Yes

HUD TA can help with creating committees. Can help with Ad hoc groups to work with the larger membership.

Region 3 update. Jill gave an update that they hosted the quarter 3 CoC/NDCHP meeting. Their shelter is moving forward. Mac noted Minot HC are at capacity and taking a couple of weeks to get people with all od the events in town. The Men's Winter Refuge are housing in hotels. People with less resources are coming into town.

#### **CoC Projects**

Veterans by name project- list appearing before CAP ND separate from list. The intention is to move to orientation. Starting a committee to move to prioritization.

### **Activate CoC Committee**

They have all but one from each region and there is a call next week. Data with HMIS- need to get activated. Jill will reach out to Mac. Add Beth Larson-Steckler at DPI

Performance committee- may need help from Alissa. Add to list.

School House connection- Loraine will attend on behalf of Steering Committee and report back

### **CoC Steering Committee Office Terms and Vote**

- i. Terms ending December 31, 2019 Regions 2,3,5 at large (Erin's position) and NDCHP rep
- ii. Terms ending December 31, 2020- Regions 1, 4, 6, 7, and homeless representation
- iii. Officer position- Vice Chair and secretary
  - a. Discussion on end of terms
  - b. Nominate a secretary
    - i. Erin Dahl was nominated, all in favor.
  - c. Nomination for Vice Chair
    - i. Nomination for Katie Jo. Loraine indicated that she had been nominated and voted in last year. (per minutes, she was).

### **Other discussion**

Spoke about a task force to discuss list managers- looking for volunteers.

**Motion made to adjourn by Jill, Erin seconded, motion carries. Meeting adjourned at 12:10 pm**