

CoC Steering Committee Meeting February 2020

1. Members present: Carla Solem, Sarah Hasbargen, Joey Huber, Emily Contreras, Katie Jo Armbrust, David Flohr, Erin Dahl, Deb Christenson, Sandy Wilson, Beth Sayler, Andrea Olson
2. Addition to agenda - collaborative applicant
3. Minutes- motion made by Joey and second by Katie Jo motion passed
 - a. Change to Heinert from Steinert
4. Review role of CoC administering HMIS
 - a. Carla reviewed document on what the expectations
 - b. Reviewed timelines of current contracts
 - c. 2 options the RFP- the full process 90 days to gather information or we can do a single source option and we can do this because of the amount of money we bring in.
 - d. Sarah-would like to do the 90 RFP as this has been an area of concern and compliance in the past.
 - e. Put together a work group to discuss further whether we do an RFP or an RFI-Emily (budget), Sarah, Carla, Dave, Mark
 - f. Review of Survey Results:
 - i. There were 66 responses
 - ii. Carla went over the results and felt that good data was collected but felt that it would be good to reopen it to collect more data. Close the survey at end of day Wednesday.
5. Education MOU
 - a. Meeting next week with school liaisons with HUD
 - b. Lay out expectations and goal with the schools
 - c. Dave-will be added to the collaborative applicant tasks
 - d. Motion to approve Katie Jo, second by Erin motion carried
6. Collaborate Applicant MOU
 - a. Carla reviewed the CA MOU
 - i. Dave stated that he reviewed the MOU and agreed that it is good and as they get into it, it can be amended. Change the date at the top to March 2, 2002. Would like the duration and renewal changed to March 2,2020 through September 30, 2020. Agreement will renew automatically starting October 1st, 2020, unless the party gives notification. Will be an annual renewal.
 - b. Dave will sign and Sarah will co-sign
 - c. Katie Jo made a motion and Joey seconded to adopt the CA MOU - motion carried

8. Partner update

- a. NDCHP - Continuing to talk to WellSky and modifying the MOU to modify the contract to old contract set up and align the years. Look at short term and long-term negotiations. Committee will review and will circle back with Emily by end of February.
- b. ICA - ongoing trainings are happening. Not all end users have completed training so they are not allowed in the system yet. We will do an electronic vote. Talked to Kari about PIT count about getting data in. Meeting today to move CARES to Entry/Exit workflow. HMIS governance for the expansion grant. Be able to provide courses that are needed. Carla will send out the list. FM Data committee working to get all the data together, not just HMIS. Dashboard for FM data.
- c. CARES-Veterans. SSVF coordinator. Relaying on Carla to keep an eye on it to align veterans with CARES.

9. Adjourn at 4:05