



BOARD OF DIRECTORS MEETING MINUTES

NORTH DAKOTA CONTINUUM OF CARE

Monday, June 15, 2020

10 a.m.-11:30 a.m. CST/9-10:30 a.m. MST

Held via GoTo Meeting: <https://global.gotomeeting.com/join/380757821>

Members Present:

Katie Jo Armbrust	Sarah Hasbargen	Alissa Parish
Erin Dahl	Joey Huber	Patrick Wigmore
Tonya Forderer	Keiara Lesmeister	Shawnel Willer
Scott Fry	Sue Shirek	

1. Review and Approval of Agenda
 - a. There were not enough voting members at the meeting to approve the agenda.
2. Review and Approval of Minutes
 - a. There were not enough voting members at the meeting to approve the agenda. Minutes will be reviewed and approved at the July meeting.
3. Continuum of Care Update
 - a. COVID 19: Between March 21 and Jun 14, 2020 a total of 829 clients had been asked the COVID questions within HMIS and 219 were seeking services due to COVID-19. Thirty-three tested positive and one had passed away.
 - b. Membership: Currently there are 115 members representing 63 agencies that have completed the membership agreement. Scott Fry from the Consensus Council in Bismarck has submitted his board application. Scott has lived experience. Regions 1, 6, and 7 need representation on the Board.
 - c. PIT/HIC was submitted to HUD on May 22.
 - d. Shawnel continues to update the CoC website, including COVID information from HUD. NDHFA is working on the new website.
 - e. Priority List Management: Shawnel will start training this week in HMIS.
 - f. CoC NOFA 2021: No update on upcoming NOFA for 2021 CoC funding. The pre-application is complete and ready to send out to agencies.
 - g. Committees: Shawnel presented the number of individuals who are interested in the four committees.
 - CARES: This committee is already filled and active; Deb is the representing board member.
 - Data: 13 individuals interested from Regions 1, 3, 4, 5, and 7 plus 2 from ICA and ND Department of Human Services; Erin will be the representing board member.
 - Rating & Ranking: 3 interested from Regions 4, 5, and 8; Sarah will be the representing board member.
 - System Performance: 7 interested from Regions 4, 5, 7, and 8; Katie Jo will be the representing board member.
 - h. Racial Disparity: Numbers were shared for our racial disparity report for 2019. The numbers as a state look good.
 - i. Competition Debriefing: The maximum score that could be received was 200 with a median score of 150.5 and ND received a 137.5. Two areas we will want to focus on for the upcoming competition will be the PIT and project capacity, review, and ranking. Both DV bonus projects ranked above the median of 60.88 with one scoring 73.16 and the other 65.16.

- j. CoC Spending Report: Reviewed 2015-2019. Overall, the state is doing well.
 - k. HMIS Budget: No update from last month.
 - l. HMIS Lead Agency: MOU was sent out and approved and will be sent out in DocuSign for signatures.
 - m. CARES leadership is working with Org Code to schedule a full SPADT training in August.
4. Partner Updates
- a. NDCHP: Working on needs survey and should have the results by the end of the week.
 - b. ICA: Will send out the MOU to Sarah and Sue in DocuSign. Predicting an increase in HMIS usage due to COVID funding. Working on data clean-up and data quality.
 - c. Department of Commerce: Have not received the ESG or ESG-CV funding or guidance for the CV money. The plan for the ESG-CV money is to divide it to the more hard hit COVID areas.
 - d. NDHFA/IACH: Need to update the contacts for IACH. Sue will represent NDCHP. Dave Flohr will work to get the group back together.
5. Regional Updates
- a. Region 1 - Not present
 - b. Region 2 – Not present
 - c. Region 3 – Not present
 - d. Region 4 – No update.
 - e. Region 5 – Still working on new norms. Some places are starting to open their doors.
 - f. Region 6 – Not present
 - g. Region 7 – Community Action is opening softly; spending approximately \$5,000-\$7,000 not budgeted per week.
 - h. Region 8 – Not present
6. Committee Updates
- a. CARES: No update
 - b. Data Committee: Not present
 - c. Ad Hoc-Prioritization: No additional updates.
 - d. System Performance Measures: Not present
 - e. Shawnel stated she would like to reinvigorate each committee and have them all meeting this summer.
7. Other Discussion
- a. Next meeting will be July 20.
8. Meeting adjourned at 11:11 a.m.

Minutes approved by the board on July 20, 2020.