

North Dakota Continuum of Care

Steering Committee Meeting

Monday, October 21, 2019

Held via Zoom at 10:00am

Present – Katie Jo Armbrust, Sarah Hasbargen, Darianne Johnson, Joey Huber, Sandy Wilson (ICA).

Absent – David Klein, Jill McDonald, Erin Dahl, Lorraine Davis, Cody Schuler, Beth Saylor.¹

Quorum not present.

Chair Updates

Sarah Hasbargen stated that she has sent out training opportunities via MailChimp for CoC members as well as an update on the CoC. Sarah informed the group that Joey Huber and Pam Palmer will be attending a Federal Permanent Housing Conference and providing an information sharing webinar for ND CoC members in November. Sarah provided a reminder that elections will be held in December for those whose term is ending in 2019. She noted the PIT count committee is under development and information regarding training will be provided in the near future once a leader, hopefully Heather Ingram from Dickinson, gets things rolling. Sarah stated that Carla Solem is reviewing a proposed contract to provide interim CoC Coordinator tasks, hopefully we will know something soon.

CARES Update

Cody Schuler was unable to attend today. Katie Jo Armbrust stated that she attended the last CARES meeting and that there were two changes on the board, changes regarding prioritization policies had been made and discussed for further review, and that the CARES group was going to be reviewing their name and other policies.

HMIS Lead Committee Update

David Klein was unable to attend today. Sarah stated that this committee had met and decided to go forward with ICA. ICA is under contract through June, 2020 to get us through reporting requirements.

Prioritization Committee Update

Katie Jo Armbrust stated that she will be sending out an email to get this group meeting again, will be reaching out to Sarah regarding any funding for list management.

HUD TA Presentation on CoC Structure

Patrick Wigmore from Homebase, HUD TA, provided real life examples of governance structures for this meeting after Alisa gave the CoC Steering Committee options at the last meeting. Patrick provided a collaborative model and a regional model for approaches to the Iowa Balance of State CoC structure and activities.

Deb Christianson and Christine Verespe joined at 10:22am.

Discussion was held regarding the structure of ND CoC today, similarities with Iowa's council on homelessness policy priorities and NDCHP. Concerns regarding regional model included that it may allow for different levels of implementation/impact in each region, the regions may not be as connected, and a lack of staff support in such efforts.

Patrick recommended a small group form, an ad hoc committee of CoC members, to review the current governance charter and look at these models to determine what North Dakota should go with. This will be a short-term committee with work ending in December.

ICA Update

Sandy Wilson provided an update regarding ICA and ND CoC:

- Brandy Yant is in a new role with ICA, no longer working on ND CoC but on special projects.
- Sandy reiterated the need for all CoC members to contact the NDHMIS@icalliances.org email address rather than individual email addresses for consistency.
- Kari Schultz was hired to provide in-state support to HMIS users, her first day is today.
- Sandy will be attending all CoC meetings and working with Kari as well as Alissa.
- Alissa Parrish will be overseeing the system administration and supervising Kari.
- They will all three work together to improve communication and work for ND CoC during this 9-month contract.

Sarah Hasbargen stated that ND CoC was able to purchase Digital Chalkboard as an online training platform to assist with statewide information and trainings, more details to come.

Next meeting is November 18th at 10:00am. Meeting adjourned at 11:21am.