



BOARD OF DIRECTORS MEETING MINUTES

NORTH DAKOTA CONTINUUM OF CARE

Monday, August 17, 2020

10 a.m.-11:30 a.m. CST/9-10:30 a.m. MST

Held via GoTo Meeting: <https://global.gotomeeting.com/join/380757821>

Members Present:

Katie Jo Armbrust	Tonya Forderer	Kari Schultz
Erin Dahl	Keiara Lesmeister	Sue Shirek
Lorraine Davis	Monica Moore	Alissa Weber
Dave Flohr	Patrick Schmid	Shawnel Willer

1. Review and Approval of Agenda
 - a. There was not a quorum at the meeting to approve the agenda.
2. Review and Approval of Minutes
 - a. There was not a quorum at the meeting to approve the minutes. Minutes will be approved at the September meeting.
3. Continuum of Care Update
 - a. Membership/Board Update
 - There are 134 members representing 70 agencies.
 - Regions 1, 2, and 7 need representation on the board.
 - b. COVID-19 Report
 - No update this month.
 - c. Students experiencing homelessness
 - Region 1 has the highest number of students experiencing homelessness reporting 882 students in the 2019-2020 school year. Region 7 is the next highest with 597 students followed by Region 5 at 472 students.
 - For the state, there were 2,568 students experiencing homelessness in the 2019-2020 school year and the numbers continue to grow each year. These numbers encompass 102 out of 178 school districts. The school districts that are not represented have not reported students experiencing homelessness in the last five school years. There are also several schools that reported 10 or less students experiencing homelessness and are not counted for in these numbers.
 - d. NOFA: Received some language, that if approved, there will be no application for this year and projects will automatically be renewed. If this happens, we will need to figure out how to fund HMIS next year as well.
 - e. Self-assessments were sent out to the membership with a due date of August 1, 2020. To-date, ten assessments have been returned. A reminder was sent out to those that have not responded on August 12.
 - f. Digital Chalk forms were due back on July 1. There were several extensions granted and 39 completed have been returned. A reminder was sent to those that have not responded on August 12.
 - g. HMIS budget: No update.
4. Partner Updates
 - a. NDCHP: No update

- b. ICA
 - Release of Information signed forms need to be uploaded into HMIS.
 - Prairie Heights licensed was closed. Youthworks is represented as one agency across the state.
 - Working with YWCA Minot to get them more acclimated with the system.
 - c. Department of Commerce: Did not get ESG award letters out last week but are hoping to get them sent out this week.
 - d. NDHFA: Continue to work on coordinating the ND Interagency Council on Homelessness.
5. Regional Updates
- a. Region 1 - Not present
 - b. Region 2 – Not present
 - c. Region 3 – Providing food support and doing Farm to Family. Rising cases of COVID on Spirit Lake Nation and have stopped the bi-weekly food support except for delivering food to Elders.
 - d. Region 4 – Huge increase of need for rental assistance in Grand Forks.
 - e. Region 5 – Pop up food pantry.
 - f. Region 6 – Providing food support.
 - g. Region 7 – Native Inc. is working with Burleigh County Health to create a partnership. Increase in rental assistance requests.
 - h. Region 8 – Not present
6. Committee Updates
- a. CARES: No update
 - b. Data Committee: Meeting scheduled for August 31.
 - c. System Performance Measures: Chairs are Beth Larson-Steckler and Katie Jo Armbrust. Next meeting is scheduled for August 20.
 - d. Rating/Ranking: Received the Grant Inventory Worksheet from HUD.
7. Other Discussion
- a. Getting guidance on how to become Medicaid billers. Working on a grant with the Bush Foundation to help cover those costs.
 - b. Next meeting will be September 21, 2020.
8. Meeting adjourned at 10:46 a.m.

Minutes approved by the board on September 21, 2020.