



BOARD OF DIRECTORS MEETING MINUTES

NORTH DAKOTA CONTINUUM OF CARE

Monday, October 19, 2020

10 a.m.-11:30 a.m. CST/9-10:30 a.m. MST

Held via GoTo Meeting: <https://global.gotomeeting.com/join/380757821>

Members Present:

Katie Jo Armbrust	Keiara Lesmeister	Kari Schultz
Erin Dahl	Monica Moore	Shawnel Willer
Dave Flohr	Bonnie Malo	Sue Shirek
Tonya Forderer	Beth Saylor	Jennifer Winter
Sarah Hasbargen	Patrick Schmid	

1. Meeting called to order at 10:02 a.m.
2. Review and Approval of Agenda
 - a. Motion to approve the meeting agenda by Katie Jo Armbrust, second by Monica Moore, motion carried.
3. Review and Approval of Minutes
 - a. Motion to approve September 2020 meeting minutes by Katie Jo Armbrust, second by Monica Moore, motion carried.
4. Continuum of Care Update
 - a. Membership/Board Update
 - There are 136 members representing 74 agencies.
 - Regions 2, 7, and 8 need representation on the board.
 - b. COVID-19 Report
 - 1,984 total client count from March 21-October 18 (3,672 enrollment count – duplicated).
 - 428 were seeking services due to COVID.
 - 102 were experiencing symptoms and 55 confirmed positive (1 in Region 2, 2 in Region 3, 41 in Region 5, and 11 in Region 7)
 - Membership Meetings: A discussion was held regarding 2021 membership meetings and when they should be held. Moving forward, meetings will be held in February, May, August, and November.
 - c. PIT Count: The PIT count will be held the last Wednesday of January every year moving forward. This will match with Minnesota.
 - d. Coordinated Entry: Region 7 continues to be the only region that Shawnel, Patrick, and Alissa have met with to organize their coordinated entry process.
 - e. NOFA: We continue to wait on legislation regarding the competition. Conversations surrounding the HEROS Act were halted at the federal level and may not continue until after the election.
 - f. Website: The new website is live and a link was sent out to the membership. All CoC pages that were on the NDCHP website have been deleted with one page remaining with a link to the new site.
 - g. ND Interagency Council on Homelessness: The council met last week and agreed that since the CoC and NDCHP are represented, there is no need to do an amended

executive order to add additional non-profits to the council. We will work on moving forward recommendations that were in the 2018 plan.

5. Tribal Relations

- a. Patrick talked about the concern with tribal leaders on what the data that is collected will be used for.
- b. Working on education tribal leaders and finding common ground.
- c. Have seen an impact on those from the Reservation seeking shelter since it has been closed in the Devils Lake region.

6. Partner Updates

- a. NDCHP: Two focus groups for the vision process and legislative and advocacy were created. The legislative and advocacy group met last week to discuss topics that were agreed upon that would be advocated for in the next session.
- b. ICA
 - Jayna (Jah-nay) Gray will be our new contact at ICA taking Alissa Parrish's position.
 - Fiscal year 2019 data clean up looks better than it has been.
 - Revamping of forms to specify the program they are entering data for.
- c. Department of Commerce
 - There has been a set back on CV dollars regarding the amendment. Hoping for the end of the month to have website updated.
 - Hope to have the approval before it rolls out to be ahead of the game.
 - ESG awards for 2020 had to issue guidance regarding environmental by HUD. Environmental review form to be sent out with award letter.
- d. NDHFA
 - Stimulus bill has a deadline of tomorrow but more than likely will happen after the election. HERO Act is part of that.
 - Rent Bridge expires in mid-November and the eviction moratorium will expire at the end of the year.
 - Housing Incentive Fund (HIF): Department of Commerce and Department of Human Services to talk to them and didn't have interest in allocating dollars to the HIF fund. One or two bills could possibly be introduced regarding HIF.

7. Regional Updates

- a. Region 1: Lutheran Social Services apartments that had a major vacancy with the exodus of the oil boom. Not seeing the populations. Things are quiet as of now. Plans to connect with the homeless school liaison in region 1.
- b. Region 2 – Not present
- c. Region 3 – No update
- d. Region 4 – Working with the Greenway group to identify camps. Some unsheltered.

- e. Region 5 – Prevention and diversion specialist hired. First Link still doing the screening. Engagement Center opening in late fall.
 - f. Region 6 – Struggling to find housing even with individuals that have vouchers. Working on emergency shelter.
 - g. Region 7 – Emergency shelter is full
 - h. Region 8 – Not present
8. Committee Updates
- a. CARES: Need board representation on this committee. Reviewing CARES documentation so that it is consistent across all documents.
 - b. Data Committee: Working to make Universal Data Elements mandatory. Working on HIC/PIT count guidance.
 - c. System Performance Measures: Presented to the full membership and received good feedback. Looking at the HUD definition of those that don't fall into the HUD definition.
 - d. Rating/Ranking: No update
9. Other Discussion
- a. System Performance Measure
 - b. Next meeting will be November 16, 2020.
10. Motion to adjourn the meeting made by Katie Jo Armbrust, second by Monica Moore, motion carried. Meeting adjourned at 11:29 a.m.

Minutes approved by the board on December 23, 2020.