

Members Present:

Katie Jo Armbrust *	Jayna Gray	Cheryl Merck *
Erin Dahl *	Maria Hanson	Wendy Moffett *
Lorraine Davis *	Sarah Hasbargen *	Kari Schultz
Keylee Engelhard	Alyssa Kroshus	Sue Shirek
David Flohr	Beth Larson-Steckler *	Mike Weatherly *
Tonya Forderer	Keiara Lesmeister	Shawnel Willer

* Indicates voting members

1. Meeting called to order at 10:02 a.m.
2. Review and Approval of Agenda
 - a. Motion to approve the agenda by Beth Larson-Steckler, second by Cheryl Merck, motion carried.
3. Review and Approval of Minutes
 - a. Motion to approve the September 20, 2021 meeting minutes by Katie Jo Armbrust, second by Mike Weatherly, motion carried.
4. Continuum of Care Update
 - a. Membership /Board Update
 - There are 165 members representing 82 agencies. The newest member is Welcome House in Bismarck.
 - Board:
 - Four board member's terms expire at the end of 2022, but all have agreed to stay on for another two year term.
 - Katie Jo Armbrust has agreed to take the chair position to replace Sarah Hasbargen.
 - Zach Rose will has submitted an application to fill the LGBTQ+ at-large position.
 - The board will be expanded to include two new members from the Youth Action Board.
 - All renewal and new board member positions will be voted on at the November Membership meeting.
 - b. Prioritization List/Referrals
 - Total on the list: 405, up 62 from last month.
 - Family type: 379 single adults, 3 multi-adults, 22 households with children, and 1 unknown
 - Age: 165 ages 25-39, 122 ages 40-54, 79 age 55 and over, and 39 ages 0-24
 - Gender: 267 male, 121 female, 17 unknown
 - Race: 222 White, 122 American Indian/Alaska Native, 53 Black/African American, 4 Other, and 4 unknown/client refused
 - Exits (October): 18 to shelter, 40 to unsheltered/other, 6 to facility, 218 to rental/owned, 52 to family/friends, and 217 are unknown

- Average days on the list for September is 143
- Referrals: 420 referrals as of October 7, 2021
 - Successful: 26
 - Unsuccessful (unable to contact client): 35
 - Unsuccessful (client selected another provider): 15
 - Unsuccessful (client other): 45
 - Unsuccessful (provider rejected): 13
 - Pending: 286
- c. CoC Competition
 - Available funding amounts and the timeline were presented as a reminder of the information that was shared at the beginning of the competition.
 - The competition priority list was reviewed with the board
 - All renewal projects that applied were renewed at their full amount and ranked in tier 1.
 - ND Department of Human Services (ND DHS) chose not to renew their grant. ND DHS will work with the clients who are currently on this program to enroll them in another program. The amount of this grant was awarded by the Rating & Ranking Committee to ICA to cover the costs of HMIS. Per the CoC Rating & Ranking Policy, HMIS is to be ranked first in tier 1.
 - Three new projects (two DV bonus and one CoC bonus) were awarded funds by the Rating & Ranking Committee. NATIVE, Inc. received the CoC bonus at \$102,515 and Presentation Partners in Housing (\$75,000) and Safe Alternatives for Abused Families (\$193,124) received the DV bonus.
 - Four new applicants were not funded: The Salvation Army (Bismarck), Missouri Slope Areawide (MSA) United Way (Bismarck), Amachi Mentoring (Devils Lake), and Presentations Partners in Housing (Fargo). The only application that was submitted to HUD and not ranked was MSA United Way. The other three withdrew their applications or did not submit the application in e-snaps.
 - Motion to approve the priority list made by Mike Weatherly, second by Beth Larson-Steckler, motion carried.
- d. Students experiencing homelessness (school year 2020-2021)
 - In total, the state reported 1,764 students experiencing homelessness in the 2020-2021 school year. Out of the 188 school districts in the state, 14 reported having students experiencing homelessness of more than 10, 143 districts reported zero students, and 31 reported having 10 or less students.
 - Region 1 had the highest number of students again this year with 494 students; Williston had the most students in this region with 295.
 - Region 2 had 119; Minot reported the full number.
 - Region 3 had 99; Belcourt had the most students in this region with 69.
 - Region 4 had 84; Grand Forks reported the full number.

- Region 5 had 408; Fargo had the most students in this region with 206.
 - Region 6 reported 0 students.
 - Region 7 had 406; Bismarck had the most students in this region with 322.
 - Region 8 had 55; Dickinson reported the full number.
- e. November Membership Meeting
- The following items will be on the agenda for the November membership meeting:
 - Prioritization list/referrals
 - CoC competition (main focus)
 - YHDP
 - Students experiencing homelessness
 - ND DHS, Behavioral Health Services (Heather Brandt)
- f. Other
- VI-SPDAT/Prioritization Policy: Planning to pilot the new tool in November/December and continue to plan for a full roll-out of the tool in January.
 - YHDP: The RFP was sent out for a consultant to assist in the development of the coordinated community plan. The team continues to meet with HUD TA on a weekly basis. The planning grant was awarded at just under \$60,000.
5. Partner Updates
- a. NDCHP
- Quarterly meeting is scheduled for November 3 to talk about Homeless Awareness Week.
 - NLIHC partnership of being a liaison on getting information out and there is an RFP for that.
- b. ICA
- Federal reporting season is in motion. HUD released when data will be required to be reported for the LSA. November will be the month to work on data clean-up by the agencies. Kari will not be doing an data clean-up this year, as this is the responsibility of the agencies. Accurate data and clean-up is important to the CoC to adequately reflect the work in ND.
 - PIT/HIC will be upon us soon.
 - ICA is working on the updated data elements that were established by HUD, prioritizing reports that need to be done as every single report will be reviewed.
- c. NDHFA
- Dave provided information on NDHFA's contributions for FY20 and FY21 of the CoC program and that it aligned with what the agency had initially projected.
 - NDHFA requested stakeholders complete a survey for HOME-ARP funding priorities and policies for ND.

- A Housing Needs Assessment is being conducted and a consultant was hired to assist in the process.
 - d. Department of Commerce: It was stated that things are going well with ESG-CV, but they are unsure if they will meet the 20 percent spending requirement. An ESG-CV grantee training will be held in October. ICA reported that all but one grantee successfully submitted their SAGE report.
6. Regional Updates
- a. Region 1: No update.
 - b. Region 2: The Men's Winter Refuge Shelter has started serving men. Money Follows the Person landlord training continues on Tuesdays. Project BEE started a warming shelter, and they are serving everyone.
 - c. Region 3: No update.
 - d. Region 4: Community Violence Intervention Center will become an assessment site for DV victims in Grand Forks. There are five assessors doing outreach in the community every other week. Red River Valley Community Action Agency agreed to be a host site for outreach in HMIS. Winter survival kits are coming up. Northlands Rescue Mission will do day shelter.
 - e. Region 5: Shelters in this region have been overflowing. There have been a lot of referrals for housing sent to Southeastern ND Community Action Agency and Fargo Housing and Redevelopment Authority.
 - f. Region 6: The region is working on developing a COVID plan.
 - g. Region 7: NATIVE, Inc. has opened an office in Fargo that will have one staff person that will focus on a behavioral health prevention program and will be trained in HMIS.
 - h. Region 8: Community conversations are ongoing regarding the implementation of hotel sheltering options. Newly implemented CARES and started referrals/assessments/housing. The Salvation Army Coats for Kids drive is coming up.
7. Committee Updates
- a. CARES: The next meeting is in December.
 - b. Data Committee: The next meeting is next week and the committee will start working on PIT/HIC efforts.
 - c. System Performance: The committee meets this afternoon and are continuing to discuss the different definitions of homelessness.
 - d. Rating and Ranking: The committee met on October 8 to review the applications and priority list. Tia Braseth (City of Fargo), Katie Jo Armbrust (Grand Forks Housing Authority), Major Judy (Jamestown Salvation Army) attended the meeting. Maria Effertz-Hanson and Rikki Roerich (Dept. of Commerce) were unable to attend the meeting and Shawnel met with them separately. There are some agencies that need help in regard to Housing first and the CoC will provide education to the membership.
8. Other Discussion: None.
9. Motion made to adjourn the meeting by Katie Jo Armbrust, second by Wendy Moffett. Meeting was adjourned at 11:31 a.m.

Minutes approved by the board on December 20, 2021.