

**Members Present:**

Katie Jo Armbrust *	Sarah Hasbargen *	Cheryl Merck *
Keylee Engelhard	Jennifer Henderson	Christina Morris
Dave Flohr	Shelby Keplin	Kari Schultz
Tonya Forderer	Alyssa Kroshus	Mike Weatherly *
Jayna Gray	Shanna Lindquist-Siegrist	Shawnel Willer

\* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:05 a.m. by Katie Jo Armbrust
2. Introductions
3. Review and Approval of Agenda

There was not a quorum for this meeting.

4. Review and approval of Meeting Minutes

No recommended changes. There was not a quorum for this meeting, minutes will be approved at the December meeting.

5. Continuum of Care Update

- Membership /Board Update

- There are 165 members representing 83 agencies.
- Board elections will occur at the November membership meeting.
  - Regions 1, 4, 6, 7, and 8 as well as the LGBTQ+ and BIPOC positions are open for election.
  - Lorraine Davis would like to appoint Shelby Keplin in her place. Shelby Keplin is interested in the BIPOC position.
  - Katie Jo (Region 4) has served her second term is not eligible for another term.
  - Mike Weatherly and Beth Larson-Steckler are willing to serve a second term.

- Prioritization List/Referrals

- Total on the list: 554, (as of 10/14/22), up 19 from September
  - Family type: 452 single adults, 46 family households, 56 Youth households
  - Age: 58 ages 0-24, 229 ages 25-39, 161 ages 40-54, and 106 ages 55 and over
  - Gender: 398 male, 149 female, 4 Transgender, 2 a gender other than singularly female or male, and 1 unknown
  - Race: 283 White, 142 American Indian/Alaska Native, 83 Black/African American, 34 Two or more, 9 Other, and 3 Unknown
  - Exits
    - ✓ July: 21 total, 1 to shelter, 0 to unsheltered, 1 to facility, 13 to rental/owned, 2 to family/friends, 1 deceased, 38 other, and 0 are unknown

- ✓ August: 69 total, 3 to shelter, 0 to unsheltered, 2 to facility, 21 to rental/owned, 2 to family/friends, 2 deceased, 14 other, and 25 are unknown
- ✓ September: 41 total, 1 to shelter, 4 to unsheltered, 1 to facility, 24 to rental/owned, 2 to family/friends, 1 deceased, 1 other, and 7 are unknown
- ✓ 545 total through September 30, 2022: 16 to shelter, 10 unsheltered, 27 to facility, 210 to rental/owned, 20 to family/friends, 7 deceased, 169 to other, and 86 are unknown
- Referrals: 1,020 referrals through September 2022
  - ✓ July 2022: 27 total, 3 successful, 17 unsuccessful (client rejected), 5 unsuccessful (provider rejected), and 2 still pending
  - ✓ August 2022: 56 total, 1 successful, 21 unsuccessful (client rejected), 10 unsuccessful (provider rejected), and 24 still pending
  - ✓ September 2022: 50 total, 0 successful, 8 unsuccessful (client rejected), 3 unsuccessful (provider rejected), and 39 still pending
  - ✓ Through August 2022: 200 successful, 500 unsuccessful (client rejected), 166 unsuccessful (provider rejected), 154 still pending
  - ✓ Funding Source: 250 CoC, 332 EHV, 295 ESG-CV, and 143 Other
- Monitoring visits: On-site visits happened in Dickinson and Bismarck the week of October 10. Fargo and Grand Forks on-site visits are scheduled this week.
- Students experiencing homelessness: Overall, the number of students experiencing homelessness increased 257 from the 2020-2021 school year. Overall, there were 2,021 students reported in the 2021-22 school year.
  - Region 1: 464, Williston had the highest number with 229 students and McKenzie County followed with 223.
  - Region 2: 109, all students were reported in Minot.
  - Region 3: 206, Devils Lake had 11 students. They went from being an N-Size school last year to over 100 students this year. Belcourt is the next largest school reporting 43 students.
  - Region 4: 98, all students were reported in Grand Forks.
  - Region 5: 534, 509 of the total number of students for this region are in Fargo and West Fargo.
  - Region 6: 18, all students were reported in Jamestown.
  - Region 7: 416, Bismarck had the highest number of students with 318, the next largest was Solen with 49 students.
  - Region 8: 78, Dickinson reported the most students with 66 followed by South Heart at 12.
- Other
  - Youth Action Board continues to address the Two Feathers contract. A request for a detailed invoice has been sent with no response.
  - The alternative database is moving from Google Docs to a SharePoint drive.

## 6. Partner Updates

- NDCHP: Sue was unable to attend. Legislative committee meeting is currently being held monthly.
- ICA
  - Federal reporting season has started. Working on cleaning up data for the Longitudinal System Analysis and then System Performance Measures will start.
  - Youth Homelessness Demonstration Program is progressing well.
  - Housing Inventory Count and Point-in-Time reports will be coming in January. Preparation for these counts has started.
- NDHFA: Planning to have sessions for the Housing Needs Assessment for legislators.
- Department of Commerce: North Dakota Homeless Grant and Emergency Solutions Grant awards have been sent out. Working on closing out the 2021 awards for these two grants.

## 7. Regional Updates

- Region 1: No representative from Region 1 present. No updates.
- Region 2: Housing Choice Voucher list is turning over really quickly. Men's Winter Refuge Shelter will open November 1 through April 30.
- Region 3: No representative from Region 3 present. No updates.
- Region 4: During the summer there was an increase of individuals downtown drinking in public, downtown businesses were concerned and the police department did additional patrolling. The majority of those individuals were housed; the discussion has been brought back regarding what the community can do for individuals who are under the influence and are experiencing homelessness.
- Region 5: Discussed current media coverage around the engagement center. The FM Coalition is hiring an Executive Director.
- Region 6: No update.
- Region 7: Native, Inc. has been very busy. Shelby oversees all housing programs, cross trained with ND Rent Help and other housing programs. They have a place for people to warm during the day and spend time so they have a place to go when shelters are closed.
- Region 8: No representative available. Continue to work on sheltering at Oasis Hotel.

## 8. Committee Updates

- CARES: Committee hasn't met. Housing Crisis Triage (Access tool) is under review with a potential roll-out date of January 2023.
- Data Committee: Discussed the PIT count preparation and identifying regional leads for the 2023 count.
- System Performance: Going to review the SPM report when it's done and focus on the returns to homelessness data.
- Rating and Ranking: No activities as NOFO is complete.

- YAB: Working on next steps as there is a lull between YHDP application process and program launch. Continue to work on recruitment and compensation. Abby worked on an elevator speech and they will be doing a training on grant writing.

9. Other Discussion: No further discussion.

10. Meeting was adjourned at 11:16 a.m.

Minutes approved by the board on December 19, 2022.