

Members Present:

Katie Jo Armbrust *	Sarah Hasbargen *	Rikkie Roehrich
Brenda Bergsrud *	Kim Hemphill *	Zach Rose *
Lorraine Davis *	Abby Katz *	Sue Shirek
Dave Flohr	Alyssa Kroshus	Mike Weatherly *
Tonya Forderer	Beth Larson-Steckler *	Shawnel Willer
Jayna Gray	Wendy Moffett *	

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:00 a.m. by Katie Jo Armbrust
2. Introductions
3. Review and Approval of Agenda

Motion to approve the agenda by Beth Larson-Steckler, second by Brenda Bergsrud, motion carried.
4. Review and approval of Meeting Minutes

Motion to approve the January 24, 2022 meeting minutes was made, second by Beth Larson-Steckler, motion carried.
5. Continuum of Care Update
 - a. Membership /Board Update
 - There are 154 members representing 76 agencies. Down 16 members and 10 agencies from 2021. Agencies that didn't renew:
 - NW Human Service Center
 - Williston Public School District (maternity leave)
 - NC Human Service Center
 - Wana Wota (sent CARES Partnership agreement and I expect to get a membership form)
 - West Central Regional Juvenile Center
 - South Central Human Service Center
 - Celebrate Grace
 - MSA United Way (I believe a hard copy was mailed)
 - Pathfinder ND
 - Welcome House
 - SW Homeless Coalition
 - CSH
 - Easter Seals Goodwill
 - ND Department of Commerce
 - ND Dept. of Human Services
 - We currently have a full board.

b. Prioritization List/Referrals

- Total on the list: 399, (as of 03/20/22), up 31 from last month
 - Family type: 358 single adults, 37 households with children, and 4 unknown
 - Age: 144 ages 25-39, 126 ages 40-54, 76 age 55 and over, and 53 ages 0-24
 - Gender: 266 male, 128 female, 3 Transgender, 2 a gender other than singularly female or male
 - Race: 192 White, 116 American Indian/Alaska Native, 50 Black/African American, 10 Other
 - These numbers will be updated for the next meeting.
 - Exits: 878 Total, 320 to shelter, 47 to unsheltered, 21 to facility, 47 to rental/owned, 357 to family/friends, 59 deceased, 4 other, and 31 are unknown
 - Additional detail will be shared next month as we are still working through the new report.
 - Referrals: The report has changed, this report will start again next month.

c. Prioritization Policy

- Updated language to reflect the appropriate tools
- Households that have three offers and declined the offers were supposed to meet with CARES staff. This was changed to being removed from the prioritization list and placed back on the list with a new assessment and it needs to be reviewed by the priority list manager.
- Assessment outcomes for the type of housing were updated to reflect the new tool without scores.
- Tri-morbidity was removed as a tie breaker.

d. Spending Report

- Total Original Contract: \$8,594,830
- Total Current Contract: \$8,659,354
- Total Balance: \$1,649,770
- Recaptured: (\$-19,273)
- Tech Change: \$83,798
- Discussion around whether to send the \$25k back to HUD or give to another organization from FY 2019 RRVCA
 - Shawnel will verify with HUD if the funds can be reallocated in a onetime grant and if so, send an email to the organizations asking if anyone could really use it
- The Department of Human Services decided to return the full \$220k to HUD from FY 2020 (8 or 9 clients on that program), since it expires at the end of July.
 - In the 2021 competition it was reallocated to HMIS.

- Shawnel will check with Elizabeth if an extension will be an option and see how quickly DHS can do the paperwork and reach out to recipients to see if someone can take it.
 - e. FY 2021 CoC Awards
 - All Tier 1 projects were funded at the recommended amount.
 - No Tier 2 projects were funded.
 - The Planning Grant was awarded at \$61,499.
 - Total awards are \$2,109,247, an increase of \$159,892 from FY 2020.
 - f. CoC Registration
 - Due to HUD on April 7
 - Tribes can now be included in the geographic area with a Tribal Resolution.
 - Shawnel will reach out to the tribes.
 - g. Annual Homeless Assessment Report (This is the report to the U.S. Congress that provides nationwide estimates of homelessness.)
 - Estimates of Sheltered People Experiencing Homelessness: 474 in North Dakota (down 67 from last year)
 - Sheltered Homeless Individuals: 290 in North Dakota (down 81 from last year)
 - Sheltered Homeless Families with Children: 184 in North Dakota (up 14 from last year)
 - Sheltered Unaccompanied Homeless Youth: 45 in North Dakota (up 10 from last year)
 - Sheltered Homeless Veterans: 29 in North Dakota (down 20 from last year)
 - Chronically Homeless Individuals: 95 in North Dakota (up 8 from last year)
 - North Dakota was among the largest increases this past year with an 11.4 percent increase.
 - h. Other
 - VI-SPDAT: The new tool rolled out at the beginning of March.
 - YHDP: Work continues on the CCP with many listening sessions being held the past six weeks. A Notice of Intent to Apply was sent out to the membership and an informational session is scheduled today. Two additional listening sessions are being held this week with DV and human trafficking and one with higher education institutions.
- 6. Partner Updates
 - a. NDCHP
 - There is a meeting with the legislators in Grand Forks on April 1.
 - Legislative committee meetings are being held every other Friday.
 - b. ICA
 - Kari is on vacation this week, so please send requests to the help desk if you need something.

- The system performance measures were submitted three days early. Jayna will be doing an overview for the full membership in May.
 - We will be reviewing the PIT surveys and working on the sheltered and unsheltered numbers. We did build a dashboard last year and will have that link and will be going over that in May.
 - We did hire someone that will start on April 1 to help Kari and a half time person to help build reports, they are half ND and half Alaska.
 - Kari and Shawnel will be going out and doing in person training starting in April. They will be looking at entry/exit and coordinated entry.
- c. NDHFA
- Did meet internally and will be writing up the allocation plan for HUD for HOME-ARP
 - Working on the housing needs assessment with NDSU.
 - Will be meeting with the governor next week to discuss HUD dollars to make sure it's kept in legislation.
 - Looking at getting some help for Shawnel. We have someone who's retiring in our office. Hoping to fill the position by the end of April.
- d. Department of Commerce
- Trying to get ESG-CV funding spent.
 - Public hearing is set for this Friday. This will just be the listening session.
7. Regional Updates
- a. Region 1: No update.
- b. Region 2: Cari at the Minot area Homeless Coalition just stepped in the ED position. Project BEE is excited to see how our summer months are going to go. Been getting a lot of calls lately from other agencies looking for shelter.
- c. Region 3: (Brenda) The biggest things we're facing right now is the shortage of apartments. The shelter has been full in Devils Lake. They house 12 individuals and have a family of 4 right now. Turtle Mountain received \$3.2 million in funding for youth housing from the Indian Community Block Grant.
- d. Region 4: In Grand Forks we are continuing to meet on the first and third Tuesday of the month to go through referrals. We had a meeting last week and for rapid rehousing in the past there have been multiple agencies who provide \$100-\$200, so it takes a lot of time and coordination. Asked if other regions have been experiencing this. Wendy said she has not in Dickinson. She works a lot in conjunction with CAA and UW. Northlands has been doing a great job with outreach with their mobile pantry in our smaller communities.
- e. Region 5: The shelters have been full and had a lot of overflow. Through ND Rent Help we've been trying to find housing for 80 people. We're trying to implement the new tool. Hoping to see more coordination. Cody resigned, so the FM Coalition will be hiring for his position.
- f. Region 6: The new income housing building is coming along and should be completed sooner than expected. It's 36 units total. Half of them will be standard rental and four will

be for people receiving services from agencies and the rest will be HUD based low-income units.

- g. Region 7: There continues to be gaps in housing for sex offenders, housing for youth, transportation for youth, so they're relying on strangers, child care, and there is a lot of distrust from the youth with West Central. Native Inc hired someone. Ministry on the Margins has been providing a coffee house and is averaging 10-15 per night. United Way shelter has about 80 people. Heaven's Helpers is feeding around 200 people per day. Community Action is running a program for individuals that are HIV positive.
- h. Region 8: Southwest Homeless Coalition continues to work on a plan for a homeless shelter in Dickinson. They formed a subcommittee that meets every week to discuss the plan and what they're going to present to the city commission. They are trying to determine the most suitable place for the access site. Need to find a central location that's open 24 hours. As of now everything is being done by word of mouth for HMIS. We didn't capture all of the homeless, but that will continue to improve.
- i. YAB: We currently have six members and are looking for four more. We have our governance in place. We are waiting for proposals. We did find a board member from Grand Forks. Letter of interests are due on the March 28. None have been received yet.

8. Committee Updates

- a. CARES: Will be approving the prioritization policy at the next meeting, which has yet to be scheduled. Will start discussing the access tool as well.
- b. Data Committee: Lorraine and Katie Jo will switch places, so Katie Jo will go to the Data Committee and Lorraine will go to the System Performance Committee.
- c. System Performance: The Data and System Performance Committees had a joint meeting last month.
- d. Rating and Ranking: No meeting until this summer.

9. Other Discussion: Shawnel will be in Minneapolis for the National Human Services Data Consortium March 28-31.

10. Motion to adjourn the meeting made by Katie Jo Armbrust. Meeting was adjourned at 11:29 a.m.

Minutes approved by the board on April 18, 2022.