

Members Present:

Katie Jo Armbrust *	Alyssa Kroshus	Zach Rose *
Tee Baker	Sarah Hasbargen *	Sue Shirek
Brenda Bergsrud *	Jennifer Henderson	Milinda Turner *
Keylee Engelhard	Beth Larson-Steckler*	Mike Weatherly *
Dave Flohr	Shanna Lindquist Siegrist	Shawnel Willer
Tonya Forderer	Cheryl Merck*	

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:02 a.m. by Katie Jo Armbrust

2. Introductions

3. Review and Approval of Agenda

Motion to approve the agenda by Beth Larson-Steckler, second by Zach Rose, no discussion. All in favor, motion carried.

4. Review and approval of Meeting Minutes

Motion to approve the meeting minutes from April 18, 2022 by Cheryl Merck, second by Beth Larson-Steckler, no further discussion. All in favor, motion carried.

5. Continuum of Care Update

- Membership /Board Update

- There are 161 members representing 80 agencies. The three new agencies are Missouri Slope Areawide United Way, North Central Human Service Center, and Southeast Human Service Center.

- We currently have a full board.

- Prioritization List/Referrals

- Total on the list: 394, (as of 6/20/22), up 53 from April

- Family type: 320 single adults, 31 households with children, 43 Youth Head of Household

- Age: 158 ages 25-39, 114 ages 40-54, 77 age 55 and over, and 45 ages 0-24

- Gender: 279 male, 108 female, 3 Transgender, 2 a gender other than singularly female or male, and 2 unknown

- Race: 197 White, 116 American Indian/Alaska Native, 54 Black/African American, 24 Two or more, and 3 Other

- Exits

- 147 total in May, 2 to shelter, 1 to unsheltered, 7 to facility, 32 to rental/owned, 5 to family/friends, 95 other, and 5 are unknown

Most of the exited referrals to other are due to a list clean-up by ICA closing ND Coordinated Entry events and requesting that when the client reappears, they should be reassessed with the new Housing Prioritization Tool.

- 384 total through June 20, 2022: 12 to shelter, 6 unsheltered, 22 to facility, 129 to rental/owned, 14 to family/friends, 2 deceased, 149 to other, and 53 are unknown

- Referrals: 815 referrals through May 2022
 - May 2022: 4 successful, 5 unsuccessful (client rejected), 2 unsuccessful (provider rejected), and 21 still pending
- Youth Homelessness Demonstration Program
 - Applications Approval: Presentation from Milinda and Zach (two of YAB members) about applications received.
 - 11 applications received: Youthworks SSO, Youthworks Joint TH-RRH, Project BEE SSO, Project BEE PH/PSH, Pathfinder Services of ND SSO, Missouri Slope Areawide United Way SSO, Institute for Community Alliance HMIS, Grand Forks Housing Authority SSO, Community Uplift Program Joint TH-RR, Fraser, Ltd. SSO, and Fraser, Ltd. Joint TH-RRH

Agency	Project	Score	Funding Request	Funding Recommendation
Grand Forks Housing Authority	SSO	98.6	\$400,000	\$432,500
Youthworks	SSO	93.7	\$401,358	\$200,000
Pathfinder Services of ND	SSO	92.3	\$400,000	\$432,500
Youthworks	Joint TH-RRH	87.3	\$1,318,702	\$575,471.23
Institute for Community Alliances	HMIS	87.1	\$100,000	\$100,000
Project BEE	PH/PSH	82.3	\$89,760	\$0.00
Fraser, Ltd.	Joint TH-RRH	82.1	\$334,980	\$265,000
Project BEE	SSO	81.7	\$440,000	\$0.00
Fraser, Ltd.	SSO	81.4	\$194,550	\$0.00
Community Uplift Program	Joint TH-RRH	57.8	\$20,000	\$0.00
Missouri Slope Areawide United Way	SSO	53.7	\$151,000	\$0.00

- Motion to accept the YHDP funding recommendations as presented by the Youth Action Board by Sarah Hasbargen, second by Milinda Turner, no discussion. Four in favor, none opposed. Beth, Zach, and Katie Jo abstained. Motion carried.

- An email will be sent to the full membership requesting approval for the above recommendations as an e-vote.
- YAB approval letters will be sent to the successful applicants to submit with the application(s) in e-snaps.
- Coordinated Community Plan
 - HUD Response: Failed a couple of thresholds. Shawnel and HUD TA providers are working to address the issues and resolve compliance issues this week to get approval done as quickly as possible.
 - Two Feathers Consulting Contract: Was hired to do community plan for YAB. Paid them in full at beginning of contract period. The point of contact, Heather, has not been a part of the process since December. Tanya RedRoad, a sub-contracted person of Two Feathers attended listening sessions and was very active, however once listening sessions were done, her part of the contract was complete. About three weeks before it was due it was clear a finalized product would not be given. NDHFA is going to request funding back from Two Feathers Consulting because they did not provide the product they were paid to provide. Intend to request the remainder owed after paying the employees who completed part of the work, and an additional contract amount to one of the employees to be fairly compensated for her work. Motion to request Two Feathers Consulting, LLC repay NDHFA for failure to deliver on their contract in the amount of \$28,200 by Mike Weatherly, second by Beth Larson-Steckler. Motion was amended to include compensation for Donna Keeler (Heather's mother) of approximately \$2,500 and Tanya RedRoad, LLC in the amount of \$10,000. All in favor, motion carried.
- Partner Updates
 - a. NDCHP: Had a meeting in Grand Forks with Senator Bakke about continued struggles with ND Rent Help. Will be holding another meeting with legislators in Fargo to conduct listening sessions about continued issues. Sue has had good cooperation with Jessica, but still seeing the application counselors having struggles with the technology system and other issues. More information will be distributed at a later date. NDCHP membership meeting is scheduled for July 13, 2022. Legislative committee is working on advocacy preparation for next legislative session.
 - b. ICA: Closed for holiday. A lot of work was done to clean up priority list. They have been funded by YHDP, which will help support HMIS capacity, important investment in HMIS and lead to allow for tracking of outcomes.
 - c. NDHFA: HOME ARP and HIF homeless dollars. Still working on plans proposed to submit for public hearing and HUD for approval. Also have discussed with other state agencies administering HOME ARP how plan submission has been. Group will be notified when plan is available for public hearing.
 - d. Department of Commerce: ESG and NDHG open application round closed. Scoring and ranking in mid-July. Trying to close out 2021 because anything left over will be rolled into 2022. Notify Commerce if last reimbursement date was missed. No date on when 2022 funds will be awarded at this time. Annual action plan must be approved before funds will be received. CDBG email application has been distributed, reach out to Commerce with questions. Most agencies cannot apply because applicant must be a city or county. ESG-CV will wrap up September 2023, extended by HUD.

- Regional Updates
 - a. Region 1: No representatives from Region 1 present. No updates.
 - b. Region 2: Money Follows the Person fully staffed across the state. Street outreach has increased due to heat.
 - c. Region 3: No update shared.
 - d. Region 4: Excited to have resources to serve youth in Grand Forks through YHDP. Northland Rescue Mission is working on family shelter.
 - e. Region 5: New coalition director hired and her position filled. Coalition is working on education. Community wanting to work toward integrating shelter access into the coordinated entry through 211 in the future.
 - f. Region 6: Jamestown Chief of Police reached out because seeing a significant increase in transient population and have support of police department in moving forward in having an emergency shelter in Region 6.
 - g. Region 7: United Way is working on expansion of their shelter. There is a statewide navigator/kinship program at ND DHS that can cover some costs of family hosting an unaccompanied youth.
 - h. Region 8: They continue to try to work on getting a shelter.
 - i. YAB: Did rating and ranking this past week, now starting to let agencies know they got funding.
- Committee Updates
 - a. CARES: They haven't met. Going to be focusing on access tool next, making adjustments to it then getting training disseminated. Goal for live date is Oct. 1 for the access tool.
 - b. Data Committee: Meeting next week, no other updates.
 - c. System Performance: ICA went through data with committee that was presented to general membership.
 - d. Rating and Ranking: Committee will have policies and recommendations in July to prepare for next NOFO and October general membership approval.
- Other Discussion: Did apply for HUD technical assistance to address concerns with EmpowerDB as they have indicated they will not come into HUD compliance. Meeting with DV providers to talk with HUD TA to see if we will need to do an RFP for new database that will be in compliance with HUD.
- Motion to adjourn the meeting made by Katie Jo Armbrust. Meeting was adjourned at 11:11 a.m.

Minutes approved by the board on July 18, 2022.