

Members Present:

Katie Jo Armbrust *	Sarah Hasbargen *	Christina Morris
Brenda Bergsrud *	Jennifer Henderson	Rikki Roehrich
Lorraine Davis *	Abby Katz *	Kari Schultz
Keylee Engelhard	Alyssa Kroshus	Sue Shirek
Dave Flohr	Beth Larson-Steckler *	Milinda Turner *
Tonya Forderer	Cheryl Merck *	Mike Weatherly *
Jayna Gray	Wendy Moffett *	Shawnel Willer

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:04 a.m. by Katie Jo Armbrust
2. Introductions
3. Review and Approval of Agenda

Motion to approve the agenda by Beth Larson-Steckler, second by Cheryl Merck. The System Performance Committee needs to be updated to reflect Lorraine Davis and the Data Committee needs to be updated to reflect Katie Jo Armbrust. All in favor, motion carried.

4. Review and approval of Meeting Minutes

Motion to approve the meeting minutes from July 18, 2022 by Wendy Moffett, second by Mike Weatherly, no further discussion. All in favor, motion carried.

5. Continuum of Care Update

- Membership /Board Update
 - There are 168 members representing 83 agencies. CAWS ND, Lake Region Human Service Center, and ND Department of Commerce are the three new agencies.
 - Zach Rose has resigned from the board to move back to Michigan.
- Prioritization List/Referrals
 - Total on the list: 535, (as of 9/18/22), up 77 from July
 - Family type: 488 single adults, 42 family households, 4 Youth households, 1 Unknown
 - Age: 540 ages 0-24, 214 ages 25-39, 151 ages 40-54, and 116 ages 55 and over
 - Gender: 392 male, 137 female, 3 Transgender, 2 a gender other than singularly female or male, and 1 unknown
 - Race: 273 White, 135 American Indian/Alaska Native, 82 Black/African American, 35 Two or more, 6 Other, and 4 Unknown
 - Exits
 - ✓ June: 77 total, 1 to shelter, 1 to unsheltered, 3 to facility, 24 to rental/owned, 4 to family/friends, 2 deceased, 38 other, and 4 are unknown
 - ✓ July: 19 total, 1 to shelter, 0 to unsheltered, 1 to facility, 13 to rental/owned, 2 to family/friends, 1 deceased, 1 other, and 0 are unknown

- ✓ August: 66 total, 1 to shelter, 0 to unsheltered, 2 to facility, 20 to rental/owned, 2 to family/friends, 2 deceased, 14 other, and 25 are unknown
- ✓ 481 total through August 30, 2022: 12 to shelter, 6 unsheltered, 25 to facility, 172 to rental/owned, 18 to family/friends, 6 deceased, 164 to other, and 78 are unknown
- Referrals: 970 referrals through August 2022
 - ✓ August 2022: 0 successful, 14 unsuccessful (client rejected), 6 unsuccessful (provider rejected), and 36 still pending
 - ✓ Through August 2022: 195 successful, 483 unsuccessful (client rejected), 157 unsuccessful (provider rejected), 135 still pending
 - ✓ Funding Source: 228 CoC, 321 EHV, 286 ESG-CV, and 135 Other
- Continuum of Care Competition
 - Timeline

IMPORTANT PROJECT APPLICATION DATES AND DEADLINES

- August 1, 2022 – 2022 NOFO Published
- August 12, 2021 – Intent to Apply and Threshold Forms due to CoC via email in PDF format
- August 23, 2021 – NOFO Application Lab – NEW Projects
- August 25, 2021 – NOFO Application Lab – RENEWAL Projects
- August 31, 2022 – Project Applications submitted to CoC via e-snaps and PDF for ranking
- September 14, 2022 – Ranking and Review Committee Meeting
- September 15, 2022 – Project Applications notified of inclusion in CoC Collaborative Application
- September 20, 2022 – Project response and appeals to CoC due on Application Rank and Score
- *September 21, 2022 – Vote on appeals to rank and score (if needed)*
- *September 21, 2022 – Projects notified of appeals outcome and amended rank/score (if needed)*
- September 23, 2022 – Final Project Application edits submitted in e-snaps and PDF to CoC
- September 23, 2022 – Collaborative Application posted on CoC website
- September 28, 2022 – CoC Membership vote on Collaborative Application
- September 30, 2022 – Approved Collaborative Application posted on CoC website

- All projects were notified of the Rating and Ranking’s recommendations on September 14, pending board and membership approval. No appeals have been received to date.
- Everything will be submitted to HUD by September 30.
- Available Funding
 - Annual Renewal Demand: \$2,047,748 (Tier 1 plus the CoC bonus)
 - Tier 1: \$1,945,361 (95% of the annual renewal demand)
 - CoC Bonus: \$102,387
 - DV Bonus: \$151,167

- CoC Planning: \$61,432
- Intent to Apply
 - 20 projects in total submitted an intent to apply this year from 14 agencies
 - ✓ Abused Adult Resource Center (AARC) (4 projects)
 - ✓ Amachi Mentoring/Lake Region Community Shelter
 - ✓ Burleigh County Housing Authority (BCHA)
 - ✓ Fargo Housing & Redevelopment Authority (FHRA) (2 projects)
 - ✓ Fraser, Ltd.
 - ✓ Grand Forks Housing Authority (GFHA)
 - ✓ Institute for Community Alliances (ICA)
 - ✓ Missouri Slope Areawide United Way (MSA UW)
 - ✓ Mountain Plains Youth Services Coalition (YW)
 - ✓ Prairie Harvest Mental Health (PHMH)
 - ✓ Project BEE (2 projects)
 - ✓ The Salvation Army (TSA)
 - ✓ Women's Alliance, Inc. (DVRCC)
 - ✓ YWCA Cass Clay (YWCA) (3 projects)
 - The YWCA did submit a DV bonus project after the Intent to Apply deadline since there were no projects that submitted an Intent to Apply for the DV bonus.



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- Priority List Recommendations
 - All projects were ranked. There were no projects rejected this year.
 - In total, there were 17 projects that applied, 15 renewals, one project for the CoC bonus/reallocation, and one project for the DV bonus.
 - Recommendation 1

Tier	Rank	Applicant	Project Name	Type	Renewal/ New	R&R Total	Avg.	Overall Total	Overall Avg.	Avail. Pts.	%	Amount Requested	GIW	Recom.
1	1	ICA	ND Renewal Project Application FY2022	HMIS	Renewal	92	23	116	23.3	27	86	\$243,038	\$220,944	\$220,944
1	2	YWCA	DV FY2022	Joint TH & PH-RRH	Renewal	359	119.7	479	119.8	122	98	\$147,590	\$147,590	\$147,590
1	3	Fraser, Ltd.	Renewal Project Application FY2022	PH-PSH	Renewal	566	113.2	683	113.8	124	92	\$124,258	\$124,258	\$124,258
1	4	YWCA	Transitional Housing FY2022	TH	Renewal	323	107.7	431	107.8	122	88	\$215,500	\$215,500	\$215,500
1	5	YW	Joint PH-RRH and TH 2022	Joint TH & PH-RRH	Renewal	426	106.5	530	106	122	87	\$97,284	\$97,284	\$97,284
1	6	YWCA	SHP Consolidated FY2022	PH-PSH	Renewal	322	107.3	430	107.5	124	87	\$134,094	\$134,094	\$134,094
1	7	GFHA	Scattered Site PSH Support Services	PH-PSH	New	349	87.3	438	87.6	103	85	\$207,378		\$180,419
1	8	DVRCC	SW ND Supportive Housing Project	TH	Renewal	381	95.3	495	99	122	81	\$36,500	\$36,500	\$36,500



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1	9	AARC	Hope Stability Project FY22	PH-RRH	Renewal	489	97.8	593	98.8	122	81	\$62,948	\$57,225	\$57,225
1	10	AARC	Rapid Rehousing FY2022	PH-RRH	Renewal	387	96.8	492	98.4	122	81	\$153,559	\$149,599	\$134,639
1	11	AARC	SHP Transitional Housing Renewal FY2022	TH	Renewal	386	96.5	488	97.6	122	80	\$83,319	\$77,500	\$77,500
1	12	AARC	SHP Bonnies Apts Renewal FY2022	PH-PSH	Renewal	395	98.8	490	98	124	79	\$5,225	\$4,845	\$4,845
1	13	PHMH	Supportive Housing Project FY2022	PH-PSH	Renewal	371	92.8	465.5	93.1	124	75	\$89,727	\$89,727	\$80,910
1	14	FHRA	Cooper House SHP 2022	PH-PSH	Renewal	415	83	501	83.5	124	67	\$57,700	\$57,700	\$38,659
1	15	FHRA	RASHP SHP 2021 Renewal C 2022	PH-PSH	Renewal	413	82.6	497	82.8	124	67	\$368,846	\$368,834	\$246,286
1	16	BCHA	Shelter Plus Care Vouchers 2022	PH-PSH	Renewal	377	75.4	462	77	124	62	\$240,680	\$240,680	\$148,708
2	15	FHRA	RASHP SHP 2021 Renewal C 2022	PH-PSH	Renewal	413	82.6	497	82.8	124	67	\$368,846		\$69,777
2	16	BCHA	Shelter Plus Care Vouchers 2022	PH-PSH	Renewal	377	75.4	462	77	124	62	\$240,680		\$32,610
2	17	YWCA	DV FY2022 Expansion	Joint TH & PH-RRH	New	291	97	391	97.8	101	97	\$151,167		\$151,167



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▪ Recommendation 2

Tier	Rank	Applicant	Project Name	Type	Renewal/ New	R&R Total	Avg.	Overall Total	Overall Avg.	Avail. Pts.	%	Amount Requested	GIW	Recom.
1	1	ICA	ND Renewal Project Application FY2022	HMIS	Renewal	92	23	116	23.3	27	86	\$243,038	\$220,944	\$220,944
1	2	YWCA	DV FY2022	Joint TH & PH-RRH	Renewal	359	119.7	479	119.8	122	98	\$147,590	\$147,590	\$147,590
1	3	Fraser, Ltd.	Renewal Project Application FY2022	PH-PSH	Renewal	566	113.2	683	113.8	124	92	\$124,258	\$124,258	\$118,884.50
1	4	YWCA	Transitional Housing FY2022	TH	Renewal	323	107.7	431	107.8	122	88	\$215,500	\$215,500	\$204,725
1	5	YWCA	SHP Consolidated FY2022	PH-PSH	Renewal	322	107.3	430	107.5	124	87	\$134,094	\$134,094	\$127,389.30
1	6	YW	Joint PH-RRH and TH 2022	Joint TH & PH-RRH	Renewal	426	106.5	530	106	122	87	\$97,284	\$97,284	\$92,419.80
1	7	DVRCC	SW ND Supportive Housing Project	TH	Renewal	381	95.3	495	99	122	81	\$36,500	\$36,500	\$36,500
1	8	AARC	Hope Stability Project FY22	PH-RRH	Renewal	489	97.8	593	98.8	122	81	\$62,948	\$57,225	\$57,225
1	9	AARC	Rapid Rehousing FY2022	PH-RRH	Renewal	387	96.8	492	98.4	122	81	\$153,559	\$149,599	\$142,119.05
1	10	AARC	SHP Bonnies Apts Renewal FY2022	PH-PSH	Renewal	395	98.8	490	98	124	79	\$5,225	\$4,845	\$4,845
1	11	AARC	SHP Transitional Housing Renewal FY2022	TH	Renewal	386	96.5	488	97.6	122	80	\$83,319	\$77,500	\$73,625



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1	12	PHMH	Supportive Housing Project FY2022	PH-PSH	Renewal	371	92.8	465.5	93.1	124	75	\$89,727	\$89,727	\$85,240.65
1	13	FHRA	Cooper House SHP 2022	PH-PSH	Renewal	415	83	501	83.5	124	67	\$57,700	\$57,700	\$54,815
1	14	FHRA	RASHP SHP 2021 Renewal C 2022	PH-PSH	Renewal	413	82.6	497	82.8	124	67	\$368,846	\$368,834	\$350,392.30
1	15	BCHA	Shelter Plus Care Vouchers 2022	PH-PSH	Renewal	377	75.4	462	77	124	62	\$240,680	\$240,680	\$228,646
2	16	YWCA	DV FY2022 Expansion	Joint TH & PH-RRH	New	291	97	391	97.8	101	97	\$151,167		\$151,167
2	17	GFHA	Scattered Site PSH Support Services	PH-PSH	New	349	87.3	438	87.6	103	85	\$207,378		\$102,387

- Motion to approve the recommendation 1 as presented by Sarah Hasbargen, second by Abby Katz, no further discussion. Katie Jo Armbrust recused herself from the vote. Nine in favor, 1 recusal, none opposed, motion carried.

- Planning Grant

Motion to approve the planning grant as presented by Mike Weatherly, second by Beth Larson-Steckler, no further discussion. All in favor, motion carried.
 - Collaborative Application

There is some data that is still missing. The board determined to wait on approval to have time to review and finish the application. An electronic vote will be completed by Wednesday, September 21, 2022.
 - Youth Homelessness Demonstration Program
 - Two Feathers Consulting: Received follow-up from Heather regarding the request to return funds. It was stated that a total of \$18,000 would be returned. The Youth Action Board discussed the response and requested a detailed invoice of time from Two Feathers to justify the costs that they have requested payment of their time for in the reimbursement costs. One check for \$14,000 has been received but has not been cashed.
 - Next steps: development of workgroups and project implementation.
 - Other
 - Monitoring: Site visits are scheduled for October. All agencies received their letters to help them prepare for their site visits.
 - The Capacity Building Grant is being audited by HUD. All information was sent to them.
 - Housing Stability Vouchers
 - HUD has release new Housing Stability Vouchers. As a part of the new vouchers, housing authorities must submit a letter of commitment to collaborate with the Continuum of Care with their application.
 - Terry Hanson from the Grand Forks Housing Authority is requesting a letter of support from the ND CoC for their application.
 - Motion to approve the letter of commitment made by Sarah Hasbargen, second by Lorraine Davis, no further discussion. All in favor, motion carried.
6. Partner Updates
- NDCHP: Sue met with Senator Bakke, Chris Jones, and Lieutenant Governor. Had conversations about ND Rent Help and states it went well.
 - ICA: ICA has more staff dedicated to North Dakota, and they reviewed roles and responsibilities related to ICA's work in ND. As of September 1, have split roles and responsibilities and now have two system administrators in ND, Christina will be working in partnership with Kari.
 - NDHFA: Housing Forum being conducted October 5 in Bismarck, to review results of housing needs assessment. NDHFA conference has many panels that are great learning experiences. NDHFA is still working on HOME ARP allocation plan, hope to have public comment sometime this fall.

- Department of Commerce: Meeting with NDHFA toward end of month to discuss moving ESG and NDHG over to NDHFA. As more details become available, will continue with updates. Per Tonya, NDHG awards are in the process of going out. ESG is not awarded yet, still working on dollar amounts and will be out soon.

7. Regional Updates

- Region 1: No representatives from Region 1 present. No updates.
- Region 2: Seeing need increase for people looking for security deposits. Homeless coalition is putting people in hotels for one day at a time. Seeing overall need increase. Money Follows the Person has started Tuesday training sessions again.
- Region 3: Anticipate increasing need with cold weather coming.
- Region 4: Have been meeting and talking about influx of transient individuals this summer and how to address it. Working with police on this. Have posted system navigator for YHDP grant from GF Housing Authority.
- Region 5: seeing need for more access sites as HPTs cannot be completed timely with people not connected to shelters. Prevention coordinated project is running well, now hoping to move into diversion work. The Veteran programs are on track to hit our 38,000 challenge. We need 39 more people to get housed by the end of 2022, which is very doable. Mike is saying we have been getting an influx of homeless Veterans and our list keeps growing.
- Region 6: Not much to update. Getting ready to have program with prison to connect people with services as they leave prison within 90 days or less. Hoping to re-invigorate homeless coalition.
- Region 7: Eight employees being trained in HMIS and cross trained in ND Rent Help. United Way in Bismarck only 8pm-8am for shelter, so limited day supports.
- Region 8: Upcoming Coats for Kids with Project Connect project. A lot of turnovers, one on maternity leave, and hoping to hire.
- YAB: We are in the process of finding different ways to get new members and to find funding for the YAB. We will also be continuing to work with the workgroups as they begin to start up. If anyone has any ideas for getting new members or funding please let us know.

8. Committee Updates

- CARES: No updates.
- Data Committee: Meeting next week on Monday.
- System Performance: Going to remain focused on persons who exit permanent housing destinations and goals.
- Rating and Ranking: Shawnel provided update in CoC Competition discussion.

9. Other Discussion: No further discussion.

10. Motion to adjourn the meeting made by Katie Jo Armbrust. Meeting was adjourned at 11:45 a.m.

Minutes approved by the board on December 19, 2022.