

Meeting was called to order at 9:45 a.m. by Katie Jo Armbrust.

A. CoC Competition

1. Project application dates and deadlines
 - a. August 1, 2022: 2022 NOFO Published
 - b. August 12, 2022: Intent to Apply and Threshold Forms due to CoC via email in PDF format
 - c. August 23, 2022: NOFO Application Lab – NEW Projects
 - d. August 25, 2022: NOFO Application Lab – RENEWAL Projects
 - e. August 31, 2022: Project Applications submitted to CoC via e-snaps and PDF for ranking
 - f. September 14, 2022: Ranking and Review Committee Meeting
 - g. September 15, 2022: Project Applications notified of inclusion in CoC Collaborative Application
 - h. September 20, 2022: Project response and appeals to CoC due on Application Rank and Score
 - i. *September 21, 2022: Vote on appeals to rank and score (if needed)*
 - j. *September 21, 2022: Projects notified of appeals outcome and amended rank/score (if needed)*
 - k. September 23, 2022: Final Project Application edits submitted in e-snaps and PDF to CoC
 - l. September 23, 2022: Collaborative Application posted on CoC website
 - m. September 28, 2022: CoC Membership vote on Collaborative Application
 - n. September 30, 2022: Approved Collaborative Application posted on CoC website
2. Planning Grant
 - a. Covers the costs of the collaborative applicant
 - Salaries, benefits, and direct costs for staff
 - Stipends to lived experience (if needed)
 - The match for this grant is covered by ND Housing Finance Agency.
 - Motion to approve by Wendy Dahlberg, second by Erin Dahl, no further discussion. Motion carried.
3. Collaborative Application
 - a. Coordination & Engagement
 - Inclusive Structure & Participation: While we didn't have all agency types for this competition, we will have some of them for the next competition. Sanford Health in Fargo is joining the CoC and is looking at getting trained in HMIS. ND CAWS recently joined the CoC as well. We do have some local law enforcement/local jails in the CoC, but they did not participate in any meetings. We will be working on building relationships with Indian Tribes and TDHEs in the next year.
 - Discharge Planning: Some of this will take place as we implement YHDP projects in the coming year, particularly foster care and juvenile justice.
 - Racial Disparities: We are currently in a HUD TA guided workshop for Targeted Universalism and will be digging deep into our data regarding racial disparities in the coming months. Once we get through this workshop, we will be looking at

putting together a workgroup for our local CoC to see how we can address disparities within our state. As a part of this workgroup, we will be looking for representation from those that have lived experience and are representative of the populations that are overrepresented in our homeless population.

- b. Project Capacity, Review, and Ranking
 - After this competition, Shawnel would like to take a closer look at our process and review all our documentation, including the scorecard to make some changes to ensure our scoring and ranking process aligns closely with what HUD is scoring and ranking for us as a CoC and collaborative applicant.
 - c. Attachments: There are two attachments that are missing in the document that was sent to the membership earlier this week, and they will be included before submitting to HUD. They are the web posting of the CoC approved collaborative application and the notification of the CoC approved collaborative application, neither of which can be done until everything is approved. Both will be completed after this meeting today.
 - d. 2023 focus areas: Tribal relationships, training, coordinated entry, and the local competition process.
 - Motion to approve by Nicole Schurhamer, second by MiLinda Turner, no further discussion. Motion carried.
4. Priority List
- a. Available funding:
 - Annual Renewal Demand: \$2,047,748
 - Tier 1: \$1,945,361, funded at 95 percent of the annual renewal demand this year.
 - CoC Bonus: \$102,387
 - DV Bonus: \$151,167
 - CoC Planning: \$61,432
 - Total: \$2,260,347
 - b. Intent to Apply
 - 20 projects submitted an Intent to Apply
 - Abused Adult Resource Center (4 projects)
 - Amachi Mentoring/Lake Region Community Shelter
 - Burleigh County Housing Authority
 - Fargo Housing & Redevelopment Authority (2 projects)
 - Fraser, Ltd.
 - Grand Forks Housing Authority
 - Institute for Community Alliances
 - Missouri Slope Areawide United Way
 - Mountain Plains Youth Services Coalition (Youthworks)
 - Prairie Harvest mental Health
 - Project BEE (2 projects)
 - The Salvation Army, Bismarck
 - Women's Alliance, Inc. (Domestic Violence & Rape Crisis Center)

- YWCA Cass Clay (3 projects), also submitted an application for the DV Bonus after the Intent to Apply was due, allowed by the CoC coordinator
- c. Applications
 - 17 projects were submitted (15 renewals, 1 CoC bonus + reallocation, 1 DV) for a total request amount of \$2,418,813

Applicant Name	Project Name	Project Type	Requested Amount
Abused Adult Resource Center	Hope Stability Project FY22	PH-RRH	\$62,948
Abused Adult Resource Center	Rapid Rehousing AARC FY2022	PH-RRH	\$153,559
Abused Adult Resource Center	SHP Transitional Housing Renewal FY2022	TH	\$83,319
Abused Adult Resource Center	SHP_BonniesAptsRenewal FY2022	PH-PSH	\$5,225
Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2022	PH	\$240,680
Fargo Housing & Redevelopment Authority	Cooper House SHP 2022	PH-PSH	\$57,700
Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal C 2022	PH-PSH	\$368,846
Fraser, Ltd.	Renewal Project Application FY2022	PH-PSH	\$124,258
Grand Forks Housing Authority	Scattered Site PSH Support Services	PH-PSH	\$207,378
Institute for Community Alliances	ND Renewal Project Application FY2022	HMIS	\$243,038
Mountain Plains Youth Services Coalition, Inc.	Youthworks Joint PH-RRH and TH 2022	Joint TH & PH-RRH	\$97,284
Prairie Harvest Mental Health	Prairie Harvest Mental Health Supportive Housing Program FY2022	PH-PSH	\$89,727
Women's Alliance, Inc. DBA: Domestic Violence and Rape Crisis Center	SW North Dakota Supportive Housing Project	TH	\$36,500
YWCA Cass Clay	YWCA Cass Clay DV FY2022	Joint TH & PH-RRH	\$147,590
YWCA Cass Clay	YWCA Cass Clay DV FY2022 Expansion	Joint TH & PH-RRH	\$151,167
YWCA Cass Clay	YWCA Cass Clay SHP Consolidated FY2022	PH-PSH	\$134,094
YWCA Cass Clay	YWCA Cass Clay Transitional Housing FY2022	TH	\$215,500

- Reallocations
 - RRVCA hasn't spent any of their money since they received the grant in 2019 and decided not to apply this year.
 - FHRA Cooper House: Their funding was reduced in this competition. They notified me that since their funding was reduced, they were going to be declining this grant.
 - AARC RRH: They turned back over \$54,000 in FY19.
 - FHRA RASHP: They turned back over \$50,000 in FY19 and score as one of the lowest projects in the competition.
 - BCHA: They have returned nearly \$300,000 in FY19 and FY20 and was the lowest scoring project in the competition.

Applicant Name	Project Name	Project Type	Requested Amount
Red River Valley Community Action Agency	RRVCA Tri-Plex PSH	PH-PSH	\$25,468
Fargo Housing & Redevelopment Authority	Cooper House SHP 2022	PH-PSH	\$57,700
Abused Adult Resource Center	Rapid Rehousing AARC FY2022	PH-RRH	\$12,077
Fargo Housing & Redevelopment Authority	RASHP SHP	PH-PSH	\$52,771
Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2022	PH	\$59,362
TOTAL			\$207,378

- New Projects
 - YWCA Cass Clay: DV bonus
 - Amachi Mentoring: This project was not reviewed or ranked as it was not submitted to the CoC appropriately.
 - GFHA: CoC bonus + reallocation

Applicant Name	Project Name	Project Type	Requested Amount
YWCA Cass Clay	DV Expansion	Joint TH & PH-RRH	\$151,167
Amachi Mentoring	LR Shelter	Joint TH & PH-RRH	\$169,777
Grand Forks Housing Authority	Scattered Site PSH	PH-PSH	\$207,378
TOTAL			\$528,321

- Recommendation
 - With the FHRA Cooper House withdrawing their application, there are 16 applications to submit with our priority list.
 - Tier 1: \$1,945,361
 - Tier 2: \$253,554

Tier	Rank	Applicant Name	Project Name	Total Points	Available Points	Percent	Amount
1	1	Institute for Community Alliances	ND Renewal Project Application FY2022	116.0	27.0	86%	\$220,944
1	2	YWCA Cass Clay	YWCA Cass Clay DV FY2022	479.0	122.0	98%	\$147,590
1	3	Fraser, Ltd.	Renewal Project Application FY2022	683.0	124.0	92%	\$124,258
1	4	YWCA Cass Clay	YWCA Cass Clay Transitional Housing FY2022	431.0	122.0	88%	\$215,500
1	5	Mountain Plains Youth Services Coalition, Inc.	Youthworks Joint PH-RRH and TH 2022	530.0	122.0	87%	\$97,284
1	6	YWCA Cass Clay	YWCA Cass Clay SHP Consolidated FY2022	430.0	124.0	87%	\$134,094
1	7	Grand Forks Housing Authority	Scattered Site PSH Support Services	438.0	103.0	85%	\$207,378
1	8	Women's Alliance, Inc. DBA: Domestic Violence and Rape Crisis Center	SW North Dakota Supportive Housing Project	495.0	122.0	81%	\$36,500
1	9	Abused Adult Resource Center	Hope Stability Project FY22	593.0	122.0	81%	\$57,225
1	10	Abused Adult Resource Center	Rapid Rehousing AARC FY2022	492.0	122.0	81%	\$137,522
1	11	Abused Adult Resource Center	SHP Transitional Housing Renewal FY2022	488.0	122.0	80%	\$77,500
1	12	Abused Adult Resource Center	SHP_BonniesAptsRenewal FY2022	490.0	124.0	79%	\$4,845

1	13	Prairie Harvest Mental Health	Prairie Harvest Mental Health Supportive Housing Program FY2022	465.5	124.0	75%	\$89,727
1	14	Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal C 2022	497.0	124.0	67%	\$246,286
1	15	Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2022	462.0	124.0	62%	\$148,708
2	14	Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal C 2022	497.0	124.0	67%	\$69,777
2	15	Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2022	462.0	124.0	62%	\$32,610
2	16	YWCA Cass Clay	YWCA Cass Clay DV FY2022 Expansion	391.0	101.0	97%	\$151,167

- Motion to approve by Leah Siewert-Oberg, second by Cheryl Merck, no further discussion. Motion carried.

B. Adjourn: Meeting adjourned at 10:16 a.m.

49 members were present during the meeting.

Minutes were approved at the membership meeting on November 2, 2022.