

Members Present:

Axel Beckett *	Sarah Hasbargen *	Shanna Lindquist-Siegrist
Matthew Coen-Tuff *	Jennifer Henderson	Jenna Richardson *
Keylee Engelhard	Beth Humenyik *	Kari Schultz
Dave Flohr	Heather Ingman *	Michael Tonarely
Tonya Forderer	Shelby Keplin *	Mike Weatherly *
Jayna Gray	Beth Larson-Steckler *	Shawnel Willer

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:03 a.m. by Beth Larson-Steckler
2. Introductions
3. Review and Approval of Agenda

A motion to approve the agenda was made by Jenna Richardson, seconded by Beth Humenyik, no further discussion. All in favor, motion carried.

4. Review and approval of Meeting Minutes

A motion to approve the March 21, 2023 meeting minutes was made by Beth Humenyik, seconded by Heather Ingman, no further discussion. All in favor, motion carried.

5. Continuum of Care Update

- Membership /Board Update
 - There are 180 members representing 81 agencies, 7 new agencies joined.
- Prioritization List/Referrals
 - Total on the list: 568, down up 57 from March
 - Family type: 419 single adults, 67 family households, 76 Youth households, 6 unknowns
 - Age: 83 ages 0-24, 204 ages 25-39, 172 ages 40-54, and 100 ages 55 and over, 9 unknowns
 - Gender: 356 male, 192 female, 9 Transgender, 8 a gender other than singularly female or male, 1 questioning, 2 unknowns
 - Race: 242 White, 140 American Indian/Alaska Native, 82 Black/African American, 27 Two or more, 5 Other, and 72 unknowns
 - Chronic: 210 chronic, 330 not chronic, 12 potential age-in (currently not chronic, but if reassessed, they may be chronic), 16 missing
 - Vulnerability: 3 highest, 59 high, 233 medium-high, 47 medium, 135 low, 83 mainstream
 - Veterans: 34
 - Location (based on Primary County): 1 Region 1, 2 Region 2, 12 Region 3, 94 Region 4, 369 Region 5, 1 Region 6, 48 Region 7, 1 Region 8, 23 Minnesota, 16 unknowns.

- Days on List: 76 under 30, 81 30-59 days, 64 60-89 days, 56 90-119 days, 42 120-149 days, 26 150-179 days, 212 over 180 days
- Exits
 - ✓ January: 105 total, 5 to shelter, 13 to unsheltered, 2 to facility, 34 to rental/owned, 3 to family/friends, 0 deceased, 0 other, and 48 are unknown.
 - ✓ February: 26 total, 1 to shelter, 0 to unsheltered, 0 to facility, 12 to rental/owned, 1 to family/friends, 0 deceased, 1 other, and 11 are unknown.
 - ✓ March: 83 total, 3 to shelter, 0 to unsheltered, 5 to facility, 27 to rental/owned, 4 to family/friends, 1 deceased, 6 other, and 37 are unknown
 - ✓ 215 total through March 2023: 9 to shelter, 13 unsheltered, 7 to facility, 74 to rental/owned, 8 to family/friends, 1 deceased, 7 to other, and 96 are unknown.
- Referrals: 1,377 referrals through March 2023
 - ✓ January 2023: 60 total, 9 successful, 30 unsuccessful (client rejected), 13 unsuccessful (provider rejected), and 8 still pending.
 - ✓ February 2023: 55 total, 17 successful, 29 unsuccessful (client rejected), 3 unsuccessful (provider rejected), and 6 still pending.
 - ✓ March 2023: 76 total, 14 successful, 18 unsuccessful (client rejected), 9 unsuccessful (provider rejected), and 35 still pending.
 - ✓ Through March 2023: 40 successful, 78 unsuccessful (client rejected), 28 unsuccessful (provider rejected), 66 still pending.
 - ✓ Funding Source (through March 2023): 393 CoC, 369 EHV, 373 ESG-CV, 104 ESG/NDHG, and 159 Other
- CARES Committee
 - There are 6 available seats on the CARES committee and 52 members showed interest. Current members are Michelle Erickson (Region 7), Heather Ingman (Region 8), Kayla Hochstetler (Region 4), Wendy Moffett (Region 8), Jill Elliot (Region 5), and David Wilkie (Region 8).
 - Wendy Moffett, Jill Elliot, and David Wilkie have all either retired or are no longer in a position where they can participate on this committee.
 - The board narrowed the list of 52 interested members down to 20 for the membership to vote.
- Policy Reviews and Approvals
 - Governance Charter
 - The changes to the YAB section need to be approved by the YAB and will be done tonight.
 - A collaborative applicant MOU will be reviewed and submitted to the board for approval.
 - A motion to approve the Governance Charter was made by Beth Humenyik, seconded by Matthew Coen-Tuff, no further discussion. All in favor, motion carried.

- Emergency Transfer Plan: No significant changes.
 - A motion to approve the Emergency Transfer Plan was made by Jenna Richardson, seconded by Heather Ingman, no further discussion. All in favor, motion carried.
- YAB Compensation Policy: No significant changes.
 - A motion to approve the YAB Compensation Policy was made by Sarah Hasbargen, seconded by Beth Humenyik, no further discussion. All in favor, motion carried.
- Written standards for ESG & CoC Programs
 - Significant changes to this document this year with review from HUD Technical Assistance.
 - A motion to approve the Written Standards for ESG & CoC Programs was made by Beth Larson-Steckler, seconded by Jenna Richardson, no further discussion. All in favor, motion carried.
- FY22 Competition
 - Funding: All projects were funded at the full amount in Tier 1. Fargo Housing and Redevelopment Authority and Burleigh County Housing Authority Tier 2 projects were funded as well. We did not receive the DV bonus.
 - Application scores
 - Collaborative Application: We scored 132.25 points out of a total of 200 points. We scored low in the coordination on engagement-coordinated with federal, state, local, private, and other organizations (24 out of 49) and system performance (32 out of 59).
 - DV Bonus: We scored 74.86 out of 100.
- Spending Report
 - For 2018, \$42,257 has been recaptured by HUD. The Capacity Building Grant has the remaining balance of \$11,536. We have until 6/2023 to spend these funds.
 - 2019 grants, all grants have expired. \$255,318 has been recaptured by HUD from Burleigh Co. Housing Authority and ND Dept. of Commerce. The remaining \$134,175 will also be recaptured.
 - 2020 grants, \$1,669,691 in funds have not expired yet. The other \$540,558 have expired, however \$322,941 expired at the end of December, so I expect these will be spent (2 for Fargo Housing, one for AARC, and one for RRVCA). YHDP funds were added to this amount so that is the reason for the increase. These funds will not show in the 2021 amount, and they don't expire until 2024.
 - Burleigh County Housing Authority is returning \$178,424.
 - Abused Adult Resource Center RRH has \$26,206 remaining and has the potential to be returned.
 - 2021 grants, 14 grant agreements have been signed as of this report. FHRA has not signed any grant agreements to date as their 2020 grants haven't expired yet. RRVCA grant has been transferred to GFHA and the YHDP grants had not been

signed as of this report. With all of those, our total original contract amount will be closer to \$3.0 million.

- Other
 - Monthly trainings: The April monthly training is scheduled for this week and the subject is Human Trafficking, presented by Amy Boyd of Youthworks and Sgt. Mike Bolme from the Bismarck Police Department.
 - HMIS trainings
 - May 1-2, Bismarck
 - May 4-5, Minot
 - May 16-17, Grand Forks
 - May 18-19, Fargo
 - Training is required for all ESG, NDHG, CoC, and YHDP funded agencies.
 - A link for registration was sent out to the membership.
 - CARES documentation
 - The Housing Crisis Triage is almost ready, waiting for Carla to approve.
 - We will start working on rolling all CARES training over to Ed App soon and updating CARES trainings.
 - May Membership meeting will be held in Bismarck at the Dream Center. To date, 65 responses to the survey have been received, with 32 saying they will attend in person and 33 virtually.
 - Turtle Mountain Recovery Center will be the agency highlight.
 - NDCHP is planning to meet the same morning at the same location with a virtual option.
 - ICA will be at the meeting in person. Jayna will be presenting information on the system performance measures and the point-in-time and housing inventory counts.
 - Summer Point-in-Time Count: Tentatively planned for Wednesday, July 26, 2023.

6. Partner Updates

- NDCHP: No update.
- ICA
 - The full ICA team will attend the May membership meeting and the Bismarck and Minot HMIS trainings in person.
 - LMS currently being worked on – should be available within the next few weeks.
 - Time allowances for training completion are being addressed and adjusted.
 - Kari is working on ESG-CV bundles – need to be to HUD by April 28, 2023.
 - PIT/HIC data being wrapped up and will be sent to Shawnel and Shanna for approval and submission to HUD. The unsheltered numbers did increase, however region 3 Turtle Mountain had the significant increase.

- NDHFA
 - HB 1014 awaiting conference committee possibly this week or next.
 - NDHG funding was maintained at \$2.5 million and HIF funds were increased to \$15 million.
 - Working on policies and procedures for HOME-ARP supportive services.
 - July 1 is the tentative transfer date for ESG and NDHG funds from Commerce to NDHFA. Commerce will continue to manage all old funds. Applications will be sent out later this summer.
- Department of Commerce
 - The Annual Action Plan is out for public comment. Comments are due by May 12, 2023.

7. Regional Updates

- Region 1: No updates.
- Region 2: No updates.
- Region 3: No updates.
- Region 4: Reports of potential mass discharge of residents at the Mission due to urine analysis failures. Unable to confirm details from shelter staff, but a handful of agencies in the proximity reported several former shelter residents presenting with details of the incident. Live referrals for prioritization list continue and working to gain comfortability in staffing referrals during the meetings. Receive \$1,000 grant from Altru to aid in developing summer survival packs for 2023.
- Region 5: No updates.
- Region 6: No updates.
- Region 7: No updates.
- Region 8: No updates.

8. Committee Updates

- CARES: No updates.
- Data Committee: Organization is necessary for ongoing meetings.
- System Performance: Narrowed down to one of three data elements to focus on in the upcoming year.
- Rating and Ranking: No updates.
- YAB: Two new youth have joined.

9. Other Discussion

- No further discussion.

10. The meeting was adjourned at 11:35 a.m.

Minutes approved by the board on July 17, 2023.