

Members Present:

Axel Beckett *	Shanna Lindquist-Siegrist	Jenna Richardson *
Brenda Bergsrud *	Cheryl Merck *	Michael Tonarely
Heather Ingman *	Christina Morris	Shawnel Willer

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:05 a.m. by Cheryl Merck.
2. Review and Approval of Agenda
 Unable to approve the agenda due to a lack of a quorum.
3. Review and approval of Meeting Minutes
 Unable to approve the September meeting minutes due to a lack of a quorum.
4. Continuum of Care Update
 - Membership/Board Update
 - There are 175 members representing 84 agencies.
 - There will be five vacant board positions that will be elected in November. Cheryl, Brenda, Sarah, and Kim all have terms expiring and Beth resigned. Cheryl, Brenda, and Kim can be re-elected; Sarah has served two terms.
 - Prioritization List/Referrals
 - Total on the list: 840, up 39 from September.
 - Family type: 549 single adults, 137 family households, 150 Youth households, 4 unknowns
 - Age: 175 ages 0-24, 261 ages 25-39, 263 ages 40-54, and 128 ages 55 and over, 13 unknowns
 - Gender: 429 man, 378 woman, 16 Transgender, 10 non-binary, 1 questioning, 6 unknowns
 - Race: 373 White, 214 American Indian/Alaska Native, 125 Black/African American, 30 Two or more, 3 Other, and 95 unknowns
 - Chronic: 274 chronic, 507 not chronic, 20 potential age-in (currently not chronic, but if reassessed, they may be chronic), 39 missing
 - Vulnerability: 4 highest, 55 high, 333 medium-high, 84 medium, 226 low, 131 mainstream
 - Location (based on Primary County): 2 Region 1, 9 Region 2, 6 Region 3, 112 Region 4, 521 Region 5, 16 Region 6, 124 Region 7, 3 Region 8, 34 Minnesota, 13 unknown
 - Days on List: 184 under 60, 160 60-119 days, 158 120-179 days, 324 over 180 days

- Exits
 - ✓ February: 28 total, 1 to shelter, 0 to unsheltered, 0 to facility, 13 to rental/owned, 2 to family/friends, 0 deceased, 1 other, and 11 are unknown.
 - ✓ March: 81 total, 2 to shelter, 0 to unsheltered, 5 to facility, 27 to rental/owned, 4 to family/friends, 1 deceased, 6 other, and 36 are unknown
 - ✓ April: 72 total, 2 to shelter, 0 to unsheltered, 7 to facility, 27 to rental/owned, 2 to family/friends, 2 deceased, 1 other, and 31 are unknown.
 - ✓ May: 64 total, 2 to shelter, 2 to unsheltered, 2 to facility, 24 to rental/owned, 4 to family/friends, 0 deceased, 1 other, and 29 are unknown
 - ✓ June: 62 total, 2 to shelter, 1 to unsheltered, 3 to facility, 20 to rental/owned, 3 to family/friends, 0 deceased, 8 other, and 25 are unknown.
 - ✓ July: 28 total, 1 to shelter, 1 to unsheltered, 3 to facility, 8 to rental/owned, 1 to family/friends, 2 deceased, 0 other, and 12 are unknown
 - ✓ August: 103 total, 1 to shelter, 0 to unsheltered, 8 to facility, 29 to rental/owned, 3 to family/friends, 1 deceased, 1 other, and 60 are unknown
 - ✓ September: 37 total, 1 to shelter, 0 to unsheltered, 2 to facility, 25 to rental/owned, 2 to family/friends, 1 deceased, 1 other, and 5 are unknown
 - ✓ 587 total through September 2023: 17 to shelter, 17 unsheltered, 33 to facility, 209 to rental/owned, 25 to family/friends, 7 deceased, 19 to other, and 260 are unknown.
- Referrals: 1,665 referrals (through August 2023)
 - ✓ February 2023: 58 total, 18 successful, 30 unsuccessful (client rejected), 4 unsuccessful (provider rejected), and 6 still pending.
 - ✓ March 2023: 80 total, 24 successful, 29 unsuccessful (client rejected), 16 unsuccessful (provider rejected), and 11 still pending.
 - ✓ April 2023: 40 total, 9 successful, 11 unsuccessful (client rejected), 8 unsuccessful (provider rejected), and 12 still pending.
 - ✓ May 2023: 37 total, 6 successful, 11 unsuccessful (client rejected), 3 unsuccessful (provider rejected), and 17 still pending.
 - ✓ June 2023: 55 total, 7 successful, 9 unsuccessful (client rejected), 5 unsuccessful (provider rejected), and 34 still pending.
 - ✓ July 2023: 70 total, 12 successful, 16 unsuccessful (client rejected), 12 unsuccessful (provider rejected), and 30 still pending.
 - ✓ August 2023: 64 total, 9 successful, 22 unsuccessful (client rejected), 13 unsuccessful (provider rejected), and 20 still pending.
 - ✓ Through August 2023: 100 successful, 178 unsuccessful (client rejected), 82 unsuccessful (provider rejected), 106 still pending.
 - ✓ Funding Source (through August 2023): 225 CoC, 78 EHV, 29 ESG-CV, 68 ESG/NDHG, and 45 Other

- Students experiencing homelessness
 - Region 1: 659
 - Region 2: 155
 - Region 3: 245
 - Region 4: 87
 - Region 5: 627
 - Region 6: 17
 - Region 7: 604
 - Region 8: 63
 - The state reported a total of 2,408 students experiencing homelessness in the 2022-23 school year, up 387 students from the 2021-22 school year.
- CARES Memorandum of Understanding
 - The CARES leadership team reviewed this week and language was included for the new training site.
 - An electronic vote will take place since there is not a quorum.
- Other
 - Monthly training. There is one more training scheduled for 2023 in November regarding VAWA.
 - Priorities and strategy plan. An ad hoc committee will be put together to start looking at priorities and strategies for the ND CoC.
 - The November membership meeting will be virtual and scheduled for November 1. ICA will be the highlighted agency.

5. Partner Updates

- NDCHP
 - Michelle has resigned as the chair.
 - Mark Heinert and Katie Jo Armbrust are looking to apply for funds to provide a paid position for the coalition.
- ICA
 - Thank you to everyone who completed annual user training.
 - The new training specialist will be starting on October 30, 2023.
 - Office hours for the new data standard updates is scheduled for October 27.
 - Federal reporting season has started and the first report due is the Longitudinal System Analysis. ICA will be working on data clean-up.
 - ICA has a posting for the coordinated entry specialist.

- NDHFA
 - Award letters for the Housing Incentive Funds will be sent out soon. Awards are being given to agencies that scored the highest on the ND Homeless Grant applications.
 - Two trainings are coming up regarding reimbursement requests for the Emergency Solutions Grant and the ND Homeless Grant.
 - The Housing Trust Fund and Low Income Tax Credit applications closed in September.
- Department of Commerce: No updates.

6. Regional Updates

- Region 1: No updates.
- Region 2
 - Money Follows the Person is hiring four additional people.
 - They are seeing a number of nursing homes closing in small communities in the area.
- Region 3: Trying to reach out to other shelters in the region to hold monthly meetings to create collaborations.
- Region 4: No updates.
 - ND Rent Help issues with the application counselors being full and individuals finding barriers when applying independently or with other service providers.
 - Food insecurity continues to be a challenge.
 - Bi-weekly priority list meetings are ongoing and the group is focusing on list clean-up for those who have been on the list over 180 days.
- Region 5: No updates.
- Region 6: No updates.
- Region 7: No updates.
- Region 8
 - Continue to see an increase in homeless numbers and mental health concerns.
 - There is a lot of families with children using the DVRCC shelter.
 - United Way has posted their executive director position.
 - The annual Coats 4 Kids project will be held in November.

7. Committee Updates

- CARES: Continue to work on the Access tool and updating the Housing Prioritization Tool.
- Data Committee: The last meeting discussed how to support the System Performance Committee. The two committees are meeting at the end of the month.

- System Performance: Continuing to review the system performance measures. The measure that was chosen is comparable with other CoCs so the committee may be looking at changing the goal.
- Rating and Ranking: No updates.
- YAB
 - Two new YAB members have started attending meetings, with one more potential member.
 - The YAB is looking for consistent members before they make an appointment to the CoC board.
 - Recruitment efforts are ongoing.

8. Other Discussion

9. The meeting was adjourned at 10:55 a.m.

Minutes approved by the board on January 17, 2024.