

Members Present:

Axel Beckett *	Cheryl Merck *	Michael Tonarely
Sarah Hasbargen *	Jenna Richardson *	Sara Wiederholt
Kim Hemphill *	Sue Shirek	Shawnel Willer

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:03 a.m. by Cheryl Merck.
2. Review and Approval of Agenda
 Unable to approve the agenda due to a lack of a quorum.
3. Review and approval of Meeting Minutes
 Unable to approve the September and October meeting minutes due to a lack of a quorum.
4. Continuum of Care Update
 - Membership/Board Update
 - There are 178 members representing 89 agencies.
 - Prioritization List/Referrals
 - Total on the list: 1,001 up 143 from November.
 - Family type: 644 single adults, 165 family households, 185 Youth households, 7 unknowns
 - Age: 213 ages 0-24, 336 ages 25-39, 275 ages 40-54, and 162 ages 55 and over, 15 unknowns
 - Gender: 517 man, 450 woman, 13 transgender, 10 non-binary, 1 questioning, 1 culturally specific identity, 2 identify as 2 or more genders, and 7 unknowns
 - Race: 415 White, 234 American Indian/Alaska Native, 138 Black/African American, 32 Two or more, 10 Other, and 172 unknowns
 - Chronic: 81 chronic, 887 not chronic (NOTE: There were some issues with the report and these numbers are incorrect.)
 - Vulnerability: 10 highest/high, 142 medium-high, 87 medium, 385 low, 367 mainstream (NOTE: There were some issues with the report and these numbers are incorrect.)
 - Location (based on Primary County): 3 Region 1, 17 Region 2, 6 Region 3, 119 Region 4, 606 Region 5, 24 Region 6, 156 Region 7, 4 Region 8
 - Days on List: 181 under 60, 182 60-119 days, 148 120-179 days, 473 over 180 days; average days on the list is 220
 - Exits
 - ✓ February: 28 total, 1 homeless, 0 institutional, 1 temporary housing, 14 permanent housing, and 12 other

- ✓ March: 81 total, 2 homeless, 5 institutional, 2 temporary housing, 29 permanent housing, and 43 other
- ✓ April: 72 total, 1 homeless, 7 institutional, 3 temporary housing, 27 permanent housing, and 34 other
- ✓ May: 64 total, 3 homeless, 2 institutional, 3 temporary housing, 26 permanent housing, and 30 other
- ✓ June: 62 total, 3 homeless, 3 institutional, 1 temporary housing, 22 permanent housing, and 33 other
- ✓ July: 28 total, 2 homeless, 3 institutional, 0 temporary housing, 9 permanent housing, and 14 other
- ✓ August: 102 total, 1 homeless, 8 institutional, 2 temporary housing, 30 permanent housing, and 61 other
- ✓ September: 43 total, 1 homeless, 2 institutional, 1 temporary housing, 31 permanent housing, and 8 other
- ✓ October: 31 total, 1 homeless, 1 institutional, 0 temporary housing, 13 permanent housing, and 16 other
- ✓ November: 28 total, 1 homeless, 2 institutional, 1 temporary housing, 13 permanent housing, and 11 other
- ✓ 645 total through November 2023: 32 homeless, 35 institutional, 18 temporary housing, 250 permanent housing, and 310 other
- Referrals: 1,878 referrals (through November 2023)
 - ✓ February 2023: 55 total, 16 successful, 38 unsuccessful, 1 pending
 - ✓ March 2023: 80 total, 23 successful, 47 unsuccessful, 3 pending
 - ✓ April 2023: 40 total, 9 successful, 28 unsuccessful, 3 pending
 - ✓ May 2023: 40 total, 10 successful, 24 unsuccessful, 6 pending
 - ✓ June 2023: 53 total, 12 successful, 30 unsuccessful, 11 pending
 - ✓ July 2023: 81 total, 13 successful, 39 unsuccessful, 29 pending
 - ✓ August 2023: 67 total, 12 successful, 38 unsuccessful, 17 pending
 - ✓ September 2023: 67 total, 13 successful, 26 unsuccessful, 28 pending
 - ✓ October 2023: 61 total, 12 successful, 27 unsuccessful, 22 pending
 - ✓ November 2023: 34 total, 4 successful, 12 unsuccessful, 18 pending
 - ✓ Through November 2023: 136 successful, 455 unsuccessful, 186 pending
- Monitoring
 - All projects were monitored remotely and letters were sent to the agencies in November.
 - The additional information is required to be sent to the CoC by December 31, 2023.
- Point-in-Time and Housing Inventory Counts (PIT/HIC)
 - The count is scheduled for the night of January 24, 2024.

- Trainings have been scheduled
 - Unsheltered: January 16 at 1:30 p.m. and January 18 at 9 a.m.
 - Sheltered: January 19 at 10:30 a.m. and 2 p.m.
- Regional leads
 - Region 1: Sophie Page
 - Region 2: Tesa Curtiss (pending)
 - Region 3: Rob Johnson
 - Region 4: Jenna Richardson
 - Region 5: Corina Bell
 - Region 6: Mike Weatherly (pending)
 - Region 7: Raquel Doll (pending)
 - Region 8: Heather Ingman and Chantel Zeller (pending)
- 2024 Monthly Training. Shawnel is working on the training calendar and is hoping to have the Department of Health and Human Services conduct a mainstream benefits training in January.
- Other
 - HUD's Annual Homeless Assessment Report was released this week. ND showed an increase of 29 percent on the PIT but it does not show on the AHAR because HUD follows actual numbers rather than percentages. North Dakota did show an increase in unaccompanied youth homelessness.
 - Learning Management System (Ed App). Shawnel is working on transitioning the trainings to Ed App from Digital Chalk and is hoping to have it ready in early 2024. The membership was requested to no longer use Digital Chalk. Benefits of Ed App are mainly associated with cost savings compared to Digital Chalk.
 - February membership meeting. Shawnel will ask Turtle Mountain Housing Authority to be the highlight agency. This meeting will be the kick-off to the annual membership drive.

5. Partner Updates

- NDCHP. Steps have been taken to secure resources in light of concerns with the newly elected chair in November. More information will be released as it is available.
- ICA
 - Jesse and Alex will be working on cleaning up the prioritization list. Emails will be sent out to agencies, so please ensure responses are provided in a timely manner.
 - The Longitudinal System Analysis is looking great and is nearly finished and uploaded.
 - Staff is preparing for the PIT/HIC.
 - Additional delays on the CAPER, APR, and PATH reports due to issues with WellSky and the new data standards. HUD and SAMHSA have been alerted.

- NDHFA
 - Community input needs hearing is scheduled for January 22, 2024 to provide NDHFA with community needs. There will be an in-person and virtual option for the hearing. The notice will be published on January 3.
 - Shanna's position has been hired and an announcement will be sent out from Jennifer.
 - Staff attending a legislative committee hearing regarding homelessness and housing barrier. Several ND stakeholders and community service providers presented at the hearing.
 - Department of Commerce: No updates.
6. Regional Updates
- Region 1: No updates.
 - Region 2
 - An emergency meeting is scheduled for this afternoon to develop a plan with addressing Project BEE concerns and will focus on housing and those utilizing their services. The agency was closed as of 8 a.m. this morning.
 - Money Follows the Person is looking to hire five additional housing facilitators.
 - Region 3: No updates.
 - Region 4
 - Hunger and Homeless Awareness Week events raised money and spread public awareness.
 - There has been some discussion on family homelessness. The city became involved and has suggested pursuing funds to assist; however, there are not enough resources to effectively address the issue.
 - Very little funds are available for rent, deposit, arrears, and utility assistance.
 - Planning for an upcoming event to engage youth in discussions and awareness on homelessness and other poverty issues.
 - Homeless numbers have increased at the shelter, including those with significant behavioral health concerns and women.
 - Spectra Health has experienced funding and staffing changes that will result in changing their role within the coordinated entry system.
 - Region 5
 - Chandler Esslinger with Cass County Public Health has presented to the Fargo community on the issues related to the significant inflow to the system. No action was taken, but conversations will likely continue.
 - Issues with lack of resources including affordable, low barrier housing.
 - Evictions are occurring at high rates.
 - Limited financial resources.
 - Region 6: No updates.

- Region 7
 - Ministry on the Margins is serving an increased number of households through their food pantry. The coffee house is serving approximately 40 people per night.
 - There is a need for cold weather gear.
 - The United Way Shelter is serving approximately 140 people per night.
- Region 8: No updates.

7. Committee Updates

- CARES: Continue to work on the Access tool and updating the Housing Prioritization Tool.
- Data Committee: Approved the unsheltered PIT survey for use with changes to the race/ethnicity and gender identity data elements. Waiting on the new chair for the System Performance Committee to continue those collaborative efforts.
- System Performance: No updates.
- Rating and Ranking: No updates.
- YAB
 - Met last week to discuss member recruitment. YHDP-funded agencies are to focus on recruitment in December.
 - Meeting are paused until after the new year.
 - Looking to apply for YHSI grant to help pay for a position that will coordinate the YAB. Shawnel is working with YHDP-funded agencies to submit the application.

8. Other Discussion

9. The meeting was adjourned at 11 a.m.

Minutes approved by the board on January 17, 2024.