

Members Present:

Axel Beckett *	Cheryl Merck *	Sara Wiederholt *
Matthew Benson-Tuff *	Christina Morris	Shawnel Willer
Dave Flohr	Sue Shirek	Amy Winkelman *
Jayna Gray	Michael Tonarely	

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 10:03 a.m. by Cheryl Merck.
2. Review and Approval of Agenda
 Unable to approve the agenda due to a lack of a quorum.
3. Review and approval of Meeting Minutes for January
 Unable to approve the minutes due to a lack of a quorum.
4. Continuum of Care Update
 - Membership/Board Update
 - There are 171 members representing 73 agencies.
 - Prioritization List/Referrals
 - Total on the list: 1,001, down 30 from February.
 - Family type: 162 family households, 198 youth households, 630 single individuals, and 11 unknown
 - Age: 244 ages 0-24, 341 ages 25-39, 260 ages 40-54, and 135 ages 55 and over, 21 unknowns
 - Gender: 485 woman, 485 man, 14 transgender, 6 non-binary, 1 questioning, 0 culturally specific identity, 1 identify as 2 or more genders, and 9 unknowns
 - Race: 215 American Indian/Alaska Native, 117 Black/African American, 353 White, 281 unknown, 29 two or more races, and 6 other
 - Chronic: 82 chronic, 881 not chronic (there was an error in the report that affected these numbers)
 - Vulnerability: 9 highest/high, 151 medium-high, 88 medium, 383 low, 363 mainstream (there was an error in the report that affected these numbers)
 - Location (based on Primary County): 6 Region 1, 28 Region 2, 6 Region 3, 73 Region 4, 636 Region 5, 28 Region 6, 131 Region 7, 6 Region 8, 44 MN, and 41 unknown
 - Days on List: 220 under 60, 160 60-119 days, 160 120-179 days, 449 over 180 days; average days on the list is 233
 - Exits
 - ✓ March: 81 total, 2 homeless, 5 institutional, 2 temporary housing, 29 permanent housing, and 43 other
 - ✓ April: 72 total, 1 homeless, 7 institutional, 3 temporary housing, 27 permanent housing, and 34 other

- ✓ May: 64 total, 3 homeless, 2 institutional, 3 temporary housing, 28 permanent housing, and 30 other
- ✓ June: 62 total, 3 homeless, 3 institutional, 1 temporary housing, 22 permanent housing, and 33 other
- ✓ July: 30 total, 2 homeless, 3 institutional, 2 temporary housing, 9 permanent housing, and 14 other
- ✓ August: 104 total, 1 homeless, 8 institutional, 3 temporary housing, 31 permanent housing, and 61 other
- ✓ September: 44 total, 1 homeless, 2 institutional, 1 temporary housing, 32 permanent housing, and 10 other
- ✓ October: 32 total, 1 homeless, 1 institutional, 0 temporary housing, 14 permanent housing, and 16 other
- ✓ November: 35 total, 2 homeless, 3 institutional, 1 temporary housing, 16 permanent housing, and 13 other
- ✓ December: 26 total, 1 homeless, 0 institutional, 1 temporary housing, 22 permanent housing, and 2 other
- ✓ January: 125 total, 2 homeless, 5 institutional, 3 temporary housing, 35 permanent housing, and 80 other
- ✓ February: 91 total, 4 homeless, 5 institutional, 0 temporary housing, 37 permanent housing, and 45 other
- ✓ 216 total exits in 2024 through February 2024: 6 homeless, 10 institutional, 39 temporary housing, 72 permanent housing, and 125 other
- Referrals: 1,885 referrals (through December 2023)
 - ✓ March 2023: 72 total, 19 successful, 44 unsuccessful, 9 pending
 - ✓ April 2023: 40 total, 9 successful, 29 unsuccessful, 2 pending
 - ✓ May 2023: 34 total, 8 successful, 21 unsuccessful, 5 pending
 - ✓ June 2023: 46 total, 13 successful, 27 unsuccessful, 6 pending
 - ✓ July 2023: 74 total, 12 successful, 38 unsuccessful, 24 pending
 - ✓ August 2023: 65 total, 13 successful, 41 unsuccessful, 11 pending
 - ✓ September 2023: 62 total, 15 successful, 24 unsuccessful, 23 pending
 - ✓ October 2023: 59 total, 19 successful, 28 unsuccessful, 12 pending
 - ✓ November 2023: 32 total, 7 successful, 21 unsuccessful, 4 pending
 - ✓ December 2023: 44 total, 9 successful, 16 unsuccessful, 19 pending
 - ✓ January 2024: 54 total, 12 successful, 25 unsuccessful, 17 pending
 - ✓ February 2024: 43 total, 8 successful, 17 unsuccessful, 18 pending
 - ✓ 2023: 141 successful, 374 unsuccessful, 124 pending
 - ✓ 2024: 20 successful, 42 unsuccessful, 35 pending

- Continuum of Care Committees
 - Data: Board representatives are Jenna Richardson, Sar Wiederholt, and Kimberly Hemphill; 38 total members
 - System Performance: Board representative is Matthew Benson-Tuff; 18 total members
 - Rating & Ranking: Board representatives are Cheryl Merck and Rebecca Olander; 13 total members
 - Domestic Violence: Board representative is Kimberly Hemphill; 13 total members
- CoC Spending Report
 - 2019 grants, all grants have expired. \$255,318 has been recaptured by HUD from Burleigh Co. Housing Authority and ND Dept. of Commerce. The remaining \$134,175 will also be recaptured.
 - 2020 grants, \$1,242,812 in funds have not expired yet; those are the YHDP funds that expire this year. The other \$425,512 have expired and will be returned to HUD.
 - 2021 grants, all grant agreements expired. Some of the grants that have remaining funds ended at the end of 2023 and they still have time to make a drawdown. \$155,389 will be returned to HUD from 2 grants. 4 grants expired at the end of December and they have until the end of the month to make their final drawdown.
 - 2022 grants. All grants are in place and none have expired.
- 2024 Training Calendar
 - ~~January: Mainstream Benefits, ND Dept. of Health & Human Services (POSTPONED)~~
 - ~~February: Disability Sensitivity and Awareness, Scott Burlingame~~
 - March: Sextortion, Jill Krone
 - April: Mainstream Benefits, ND Dept. of Health & Human Services
 - May: HMIS In-person training, ICA
- EdApp
 - This is the new learning management system that replaced Digital Chalk.
 - A training form with a link to the site was sent to the membership.
 - New training courses will be uploaded as time permits.
- Other
 - Point-in-Time and Housing Inventory Counts will be finalized in April and ICA will present the data at the May membership meeting.
 - CoC Registration was submitted on time. The Tribal resolution with Turtle Mountain was signed and submitted with registration.
 - the Grand Forks Housing Authority submitted a Youth Homeless Services Improvement grant.
 - Several policies will need to be reviewed and approved by the board in April.

- The May membership meeting will highlight a company out of Washington that will talk about pallet homes.

5. Committee Updates

- CARES: The Housing Crisis Triage is complete and sent to ICA to build in HMIS. The Housing Prioritization Tool has been updated and sent to ICA.
- Data Committee: Awaiting PIT count data.
- System Performance: No updates.
- Rating and Ranking: No updates.
- YAB
 - Axel will work on recruitment at events in Grand Forks and Fargo. Minot Youthworks is planning a recruitment event but has not set a date.
- YHDP Workgroups
 - The Overall Health and Well-being workgroup is working on a toolkit for unaccompanied minors to access healthcare.

6. Partner Updates

- NDCHP. The next membership meeting is scheduled for March 27. A new chair will be elected during the meeting, replacing Sue on the CoC board.
- ICA
 - Currently working on the regional breakdown and de-duplication for the PIT. All agencies have scheduled time with Christina for the sheltered count.
 - System Performance Measures were submitted last week, and 2022 was resubmitted.
 - May training is being developed. Fargo and Grand Forks will have the entire ICA team in person. Bismarck and Minot will have Christina, Alex, and Michael.
 - Jesse is no longer with ICA. Alex will be working on coordinated entry until the position is filled.
 - The Housing Crisis Triage should be in HMIS by the end of March, then training will be developed.
 - Youthworks will be trained on the HPT in DVIMS. This is a pilot project for coordinated entry and the alternative database.
- NDHFA
 - The next meeting of the Government Services Committee (HCR 3030 study) will be in April. They are not looking for testimony but what the committee can do for legislation.
 - The governor is assembling a housing initiative task force to look at housing. The task force includes NDHFA and ND Department of Health and Human Services. There will be listening sessions across the state to discuss housing issues in those areas. An advisory panel will be created after the listening sessions.

7. Regional Updates

- Region 1: No updates.
- Region 2: Agencies are continuing to work through issues with the closing of Project BEE.
- Region 3: No updates.
- Region 4: The social detox center is in a limbo period and is being reworked.
- Region 5: Community Options had a change in their funding, so they will be changing how they conduct the Housing Prioritization Tool statewide.
- Region 6: No updates.
- Region 7: Community Action is being awarded emergency dollars for the Ryan White grant for utilities and past-due rent for individuals with HIV/AIDS.
- Region 8: They continue to work on purchasing a hotel for a non-congregate shelter.

8. Other Discussion

9. The meeting was adjourned at 11:20 a.m.

Minutes approved by the board on April 18, 2024.