

The meeting was called to order at 10:07 a.m. by Beth Larson Steckler.

A. Review and Approval of Agenda

Motion to approve the agenda by Katie Jo Armbrust, second by Erin Dahl, no further discussion. Motion carried.

B. CoC Competition

1. Project application dates and deadlines
 - a. July 5, 2023: 2022 NOFO Published
 - b. July 21, 2023: Intent to Apply and Threshold Forms due to CoC via email in PDF format
 - c. August 9, 2023: NOFO Application Lab – NEW Projects
 - d. August 11, 2023: NOFO Application Lab – RENEWAL Projects
 - e. August 24, 2023 Project Applications submitted to CoC via e-snaps and PDF for ranking
 - f. September 12, 2023: Ranking and Review Committee Meeting
 - g. September 13, 2023: Project Applications notified of inclusion in CoC Collaborative Application
 - h. September 20, 2023: Project response and appeals to CoC due on Application Rank and Score
 - i. *September 21, 2023: Vote on appeals to rank and score (if needed)*
 - j. *September 21, 2023: Projects notified of appeals outcome and amended rank/score (if needed)*
 - k. September 22, 2023: Final Project Application edits submitted in e-snaps and PDF to CoC
 - l. September 22, 2023: Draft Collaborative Application and Priority Listing posted on CoC website
 - m. September 27, 2023: CoC Membership vote on Collaborative Application and Priority Listing
 - n. September 28, 2023: Approved Collaborative Application and Priority Listing posted on CoC website
2. Available funding:
 - a. Annual Renewal Demand: \$3,022,024
 - b. CoC Planning: \$151,101
 - c. Tier 1: \$1,837,693, funded at 93 percent of the annual renewal demand this year.
 - d. YHDP: \$972,789
 - e. CoC Bonus: \$211,542
 - f. DV Bonus: \$194,842
 - g. Total: \$3,367,967
3. Priority List
 - a. Intent to Apply
 - 28 projects submitted an Intent to Apply
 - Abused Adult Resource Center (4 projects)
 - Amachi Mentoring/Lake Region Community Shelter
 - Burleigh County Housing Authority

- Domestic Violence & Rape Crisis Center
- Fargo Housing & Redevelopment Authority
- Fraser, Ltd. (2 projects)
- Grand Forks Housing Authority (2 projects)
- Institute for Community Alliances (3 projects)
- Ministry on the Margins
- Missouri Slope Areawide United Way
- Pathfinder Services of ND
- Prairie Harvest Mental Health
- Presentation Partners in Housing
- Safe Alternatives for Abused Families
- Youthworks (3 projects)
- YWCA Cass Clay (4 projects)

b. Applications

- 25 projects were submitted (21 renewals, 3 CoC bonus + reallocation, 1 DV) for a total request amount of \$3,851,236

Applicant Name	Project Name	Project Type	Requested Amount
Abused Adult Resource Center	Hope Stability Project FY2023	PH-RRH	\$62,947.00
Abused Adult Resource Center	Rapid Rehousing AARC FY2019	PH-RRH	\$137,522.00
Abused Adult Resource Center	SHP Transitional Housing Renewal 2023	TH	\$85,250.00
Abused Adult Resource Center	Bonnie's FY2023	PH-PSH	\$4,845.00
Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2023	PH-PSH	\$181,318.00
Domestic Violence & Rape Crisis Center	SW North Dakota Supportive Housing Project	TH	\$36,500.00
Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal c 2022	PH-PSH	\$369,152.00
Fraser, Ltd.	Fraser, Ltd. Permanent Supportive Housing	PH-PSH	\$124,258.00
Fraser, Ltd.	Rapid Rehousing	Joint TH & PH-RRH	\$248,138.00
Grand Forks Housing Authority	Scattered Site PSH Support Services FY2023	PH-PSH	\$207,378.00
Grand Forks Housing Authority	Region 4 System Navigation FY 2023	SSO	\$201,278.00
Institute for Community Alliances	ND HMIS Project FY2023	HMIS	\$243,038.00
Institute for Community Alliances	ND CE SSO New Project FY2023	SSO-CE	\$75,000.00
Institute for Community Alliances	ND Renewal YHDP Project Application FY2023	HMIS	\$50,000.00
Missouri Slope Areawide United Way	RRH - Center for Opportunity	Joint TH & PH-RRH	\$200,000.00
Pathfinder Services of ND	Pathways to Success	SSO	\$201,277.00
Prairie Harvest Mental Health	Prairie Harvest Mental Health Supportive Housing Program FY2023	PH-PSH	\$89,727.00
Presentation Partners in Housing	North Dakota CARES Coordinated Entry	SSO-CE	\$154,001.00
Youthworks	Youthworks Joint PH-RRH and TH 2023	Joint TH & PH-RRH	\$97,284.00

Youthworks	Youthworks Statewide Youth Homeless Navigation	SSO	\$100,100.00
Youthworks	Youthworks Statewide YHDP	Joint TH & PH-RRH	\$290,197.00
YWCA Cass Clay	YWCA Cass Clay SHP Consolidated FY2023	PH-PSH	\$134,094.00
YWCA Cass Clay	YWCA Cass Clay Transitional Housing (TH) FY2023	TH	\$215,500.00
YWCA Cass Clay	YWCA Cass Clay DV FY2023	Joint TH & PH-RRH	\$147,590.00
YWCA Cass Clay	YWCA Cass Clay DV FY2023 Expansion	Joint TH & PH-RRH	\$194,842.00
TOTAL			\$3,851,136

- Reallocations
 - Abused Adult Resource Center Rapid Rehousing: They turned back over \$80,000 in fiscal years 2019 and 2020.
 - FHRA RASHP: They turned back over \$235,000 in fiscal years 2019 and 2020 and scored the lowest in the competition.

Applicant Name	Project Name	Project Type	Reallocation Amount
Abused Adult Resource Center	Rapid Rehousing AARC FY2019	PH-RRH	\$7,504
Fargo Housing & Redevelopment Authority	RASHP SHP	PH-PSH	\$66,010
TOTAL			\$73,514

- New Projects
 - Institute for Community Alliances: CoC bonus + reallocation
 - Missouri Slope Areawide United Way: CoC bonus + reallocation. This project was not ranked as it was one of the lowest-scoring projects.
 - Presentation Partners in Housing: CoC bonus + reallocation. This project was not ranked as there were two projects applying for the same project type and the other project covered the full geographic area.
 - YWCA Cass Clay: DV bonus

Applicant Name	Project Name	Project Type	Requested Amount
Institute for Community Alliances	ND CE SSO New Project FY2023	SSO-CE	\$75,000.00
Missouri Slope Areawide United Way	RRH - Center for Opportunity	Joint TH & PH-RRH	\$200,000.00
Presentation Partners in Housing	North Dakota CARES Coordinated Entry	SSO-CE	\$154,001.00
YWCA Cass Clay	YWCA Cass Clay DV FY2023 Expansion	Joint TH & PH-RRH	\$194,842.00
TOTAL			\$623,843

- Youth Homeless Demonstration Program Projects
 - These projects are non-competitive grants and are not ranked.

Applicant Name	Project Name	Project Type	Requested Amount
Fraser, Ltd.	Rapid Rehousing	Joint TH & PH-RRH	\$248,138
Grand Forks Housing Authority	Region 4 System Navigation FY 2023	SSO	\$201,278
Institute for Community Alliances	ND Renewal YHDP Project Application FY2023	HMIS	\$50,000
Pathfinder Services of ND	Pathways to Success	SSO	\$201,277
Youthworks	Youthworks Statewide Youth Homeless Navigation	SSO	\$100,100
Youthworks	Youthworks Statewide YHDP	Joint TH & PH-RRH	\$290,197
TOTAL			\$1,090,990

- Recommendation
 - With two projects being rejected and YHDP projects not being ranked, there are 17 applications to be submitted with our priority listing.
 - Tier 1: \$1,837,693
 - Tier 2: \$406,384
 - Motion to approve by Jenna Richardson, second by Nicole Schurhamer, no further discussion. Motion carried.

Tier	Rank	Applicant	Project Name	Total Points	Available Points	Percent	Amount
1	1	Institute for Community Alliances	ND HMIS Project FY2023	141	37	95%	\$220,944
1	2	Institute for Community Alliances	ND CE SSO New Project FY2023	199	54	92%	\$50,000
1	3	Youthworks	Youthworks Joint PH-RRH and TH 2023	480	134	90%	\$97,284
1	4	YWCA Cass Clay	YWCA Cass Clay SHP Consolidated FY2023	358	136	88%	\$127,389
1	5	YWCA Cass Clay	YWCA Cass Clay Transitional Housing (TH) FY2023	331	129	86%	\$204,725
1	6	YWCA Cass Clay	YWCA Cass Clay DV FY2023	343	134	85%	\$140,211
1	7	Abused Adult Resource Center	Hope Stability Project FY2023	569	134	85%	\$51,503
1	8	Abused Adult Resource Center	Rapid Rehousing AARC FY2019	546	134	81%	\$110,018
1	9	Prairie Harvest Mental Health	Prairie Harvest Mental Health Supportive Housing Program FY2023	427	136	79%	\$85,241

1	10	Domestic Violence & Rape Crisis Center	SW North Dakota Supportive Housing Project	504	129	78%	\$34,675
1	11	Abused Adult Resource Center	SHP Transitional Housing Renewal 2023	506	129	78%	\$73,625
1	12	Abused Adult Resource Center	Bonnie's FY2023	532	136	78%	\$4,845
1	13	Fraser, Ltd.	Fraser, Ltd. Permanent Supportive Housing	480	136	71%	\$118,045
1	14	Grand Forks Housing Authority	Scattered Site PSH Support Services FY2023	350	136	51%	\$196,003
1	15	Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2023	484	136	71%	\$135,000
1	16	Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal c 2022	417	136	61%	\$188,186
2	17	YWCA Cass Clay	YWCA Cass Clay DV FY2023 Expansion	320	134	80%	\$194,842
2		Institute for Community Alliances	ND CE SSO New Project FY2023	199	54	92%	\$25,000
2		YWCA Cass Clay	YWCA Cass Clay SHP Consolidated FY2023	358	136	88%	\$6,705
2		YWCA Cass Clay	YWCA Cass Clay Transitional Housing (TH) FY2023	331	129	86%	\$10,775
2		YWCA Cass Clay	YWCA Cass Clay DV FY2023	343	134	85%	\$7,380.00
2		Abused Adult Resource Center	Hope Stability Project FY2023	569	134	85%	\$5,723
2		Abused Adult Resource Center	Rapid Rehousing AARC FY2019	546	134	81%	\$20,000
2		Prairie Harvest Mental Health	Prairie Harvest Mental Health Supportive Housing Program FY2023	427	136	79%	\$4,486
2		Domestic Violence & Rape Crisis Center	SW North Dakota Supportive Housing Project	504	129	78%	\$1,825
2		Abused Adult Resource Center	SHP Transitional Housing Renewal 2023	506	129	78%	\$3,875
2		Fraser, Ltd.	Fraser, Ltd. Permanent Supportive Housing	480	136	71%	\$6,213
2		Grand Forks Housing Authority	Scattered Site PSH Support Services FY2023	350	136	51%	\$11,375

2	Burleigh County Housing Authority	BCHA Shelter Plus Care Vouchers 2023	484	136	71%	\$46,318
2	Fargo Housing & Redevelopment Authority	RASHP SHP 2021 Renewal c 2022	417	136	61%	\$61,867

4. Planning Grant

a. Covers the costs of the collaborative applicant

- Salaries, benefits, direct costs, travel, and training for staff
- The match for this grant is covered by ND Housing Finance Agency in the amount of \$37,775.
- Motion to approve by Erin Prochnow, second by Katie Jo Armbrust, no further discussion. Motion carried.

5. Collaborative Application

- a. Coordination & Engagement (points in last year's competition were 49.25 out of 83)
- b. Project Capacity, Review, and Ranking (points in last year's competition were 25 out of 30)
- c. Homeless Management Information System Implementation (points in last year's competition were 7 out of 9)
- d. CoC Point-in-Time Count (points in last year's competition were 5 out of 5)
- e. System Performance (points in last year's competition were 32 out of 59)
- f. Coordination with Housing and Healthcare (points in last year's competition were 14 out of 14)
 - We will not receive these points this year as we have no new PSH projects.
- g. DV Bonus Project Applicants for New DV Bonus Funding
- h. Attachments
- i. Motion to approve by Leah Siewert-Oberg, second by Nicole Schurhamer, no further discussion. Motion carried.

B. Other/Discussion

1. Reminder that Kari Schultz has moved to a new position and is no longer available to answer questions about the CoC or HMIS. Please contact the HMIS Help Desk on ICA's website for HMIS questions and Shawnel for CoC questions.

C. Adjourn: Meeting adjourned at 10:54 a.m.

61 members were present during the meeting.

Minutes were approved at the membership meeting on November 1, 2023.