

Members Present:

Matthew Benson-Tuff *	Christina Morris	Sara Wiederholt *
Jennifer Henderson	Sheralyn Plante	Shawnel Willer
Bridget Mattern	Jenna Richardson *	Josh Williams
Cheryl Merck *	Michael Tonarely	Amy Winkelman *

* Indicates voting members (7 voting members needed for a quorum)

1. Jenna Richardson called the meeting to order at 10:03 a.m.
2. Review and Approval of Agenda
 Unable to approve the agenda due to a lack of a quorum.
3. Review and approval of Meeting Minutes for October 21, 2024
 Unable to approve the minutes due to a lack of a quorum.
4. Continuum of Care Update
 - Membership/Board Update
 - There are 188 members representing 90 agencies, 55 additional individuals are on the distribution list.
 - Prioritization List/Referrals
 - Total on the list: 610, down 164 from the November membership meeting
 - Family type: 66 family households, 127 youth households, 417 single individuals
 - Age: 137 ages 0-24, 194 ages 25-39, 169 ages 40-54, and 110 ages 55 and over
 - Gender: 234 woman, 362 man, 0 transgender, 5 non-binary, 0 questioning, 0 culturally specific identity, 4 identify as 2 or more genders, 2 as a different identity, and 2 unknown
 - Race: 147 American Indian/Alaska Native, 101 Black/African American, 268 White, 4 unknown, 59 two or more races, and 31 other
 - Chronic: 215 chronic, 351 not chronic, 4 potential age-ins, and 40 unknown
 - Vulnerability: 108 highest/high, 80 medium-high, 111 medium, 145 low, 166 mainstream
 - Location (based on Primary County): 5 Region 1, 13 Region 2, 3 Region 3, 64 Region 4, 373 Region 5, 3 Region 6, 128 Region 7, 2 Region 8, 9 MN, and 10 unknown
 - Days on List: 180 under 60, 134 60-119 days, 121 120-179 days, 175 over 180 days; average days on the list is 126
 - Exits
 - ✓ January 2024: 127 total, 2 homeless, 5 institutional, 3 temporary housing, 35 permanent housing, and 82 other
 - ✓ February 2024: 91 total, 4 homeless, 6 institutional, 0 temporary housing, 37 permanent housing, and 44 other
 - ✓ March 2024: 222 total, 2 homeless, 4 institutional, 3 temporary housing, 25 permanent housing, and 188 other
 - ✓ April 2024: 73 total, 1 homeless, 3 institutional, 4 temporary housing, 26 permanent housing, and 39 other

- ✓ May 2024: 45 total, 1 homeless, 2 institutional, 1 temporary housing, 30 permanent housing, and 11 other
- ✓ June 2024: 24 total, 0 homeless, 5 institutional, 1 temporary housing, 14 permanent housing, and 4 other
- ✓ July 2024: 34 total, 1 homeless, 0 institutional, 2 temporary housing, 27 permanent housing, and 4 other
- ✓ August 2024: 26 total, 0 homeless, 1 institutional, 1 temporary housing, 20 permanent housing, and 4 other
- ✓ September 2024: 33 total, 0 homeless, 1 institutional, 1 temporary housing, 19 permanent housing, and 12 other
- ✓ October 2024: 22 total, 0 homeless, 2 institutional, 3 temporary housing, 8 permanent housing, and 9 other
- ✓ November 2024: 221 total, 0 homeless, 2 institutional, 1 temporary housing, 31 permanent housing, and 187 other
- ✓ December 2024: 21 total, 0 homeless, 0 institutional, 0 temporary housing, 2 permanent housing, and 19 other
- ✓ 1,050 total exits in 2024 through December 2024: 17 homeless, 37 institutional, 31 temporary housing, 310 permanent housing, and 655 other
- Referrals: 2,309 referrals (through October 2024)
 - ✓ January 2024: 56 total, 17 successful, 39 unsuccessful, 0 pending
 - ✓ February 2024: 45 total, 14 successful, 31 unsuccessful, 0 pending
 - ✓ March 2024: 45 total, 7 successful, 37 unsuccessful, 1 pending
 - ✓ April 2024: 39 total, 11 successful, 28 unsuccessful, 0 pending
 - ✓ May 2024: 46 total, 20 successful, 21 unsuccessful, 5 pending
 - ✓ June 2024: 16 total, 6 successful, 10 unsuccessful, 0 pending
 - ✓ July 2024: 48 total, 22 successful, 25 unsuccessful, 1 pending
 - ✓ August 2024: 42 total, 14 successful, 25 unsuccessful, 3 pending
 - ✓ September 2024: 37 total, 17 successful, 20 unsuccessful, 0 pending
 - ✓ October 2024: 54 total, 16 successful, 30 unsuccessful, 8 pending
 - ✓ November 2024: 43 total, 11 successful, 14 unsuccessful, 18 pending
 - ✓ December 2024: 20 total, 2 successful, 2 unsuccessful, 16 pending
 - ✓ 2023: 140 successful, 446 unsuccessful, 29 pending
 - ✓ 2024: 155 successful, 289 unsuccessful, 52 pending
- Monitoring
 - Letters were sent to the agencies on December 9, 2024 with response due back to the ND CoC on December 31, 2024.
 - There were no significant findings. The majority of clarification needed from agencies was missing required documentation and questions on eligible expenses.
- Point-in-Time and Housing Inventory Counts
 - The counts are scheduled for January 22, 2025.
 - Leads have been identified in all regions except 1 and 5.

- 2025 Training Calendar
 - January: CARES Annual Training
 - August: HMIS In-person Training
 - October: Homeless Conference
 - Other trainings that will be considered for 2025
 - Ensure families are not separated, TBD
 - Mainstream benefits, ND Department of Health & Human Services
 - DEI, North Dakota Human Rights
 - VAWA, TBD
 - Equal access to housing and gender identity final rule, TBD
 - Racism and the intersection of racism and homelessness, TBD
- Other
 - February membership meeting. The membership meeting will be held virtually on February 5, 2025. Ideal Options will be the agency highlight.

5. Partner Updates

- NDCHP
 - A membership meeting was held in December. A survey is going out to landlords regarding ND Rent Help.
 - The Legislative Committee continues to meet and will meet more frequently starting in January. The continued ask for NDHG is \$10 million.
- ICA
 - The team continues to work on the Longitudinal System Analysis for HUD.
 - PIT and HIC training will be scheduled in January. There will be a brief section in this week's newsletter.
 - Josh is expanding case conferencing meetings in regions 2 and 3.
 - ICA offices are closed Christmas Eve, Christmas Day, and New Year's Day.
- NDHFA.
 - Staff is working on the HUD five-year Consolidated Plan for CDBG, ESG, HOME, and HTF. Public hearing sessions will be held in January, and the announcements will be sent out later today.

6. Regional Updates

- Region 1. No updates.
- Region 2.
 - Broadway Circle was supposed to be finished in October, but the date has been extended. At this time, no non-profit is willing to take it over.
 - Men's Winter Refuge has been busy.
- Region 3: No updates.
- Region 4
 - Hunger and Homeless Awareness Week raised approximately \$6,000. A community closet for individuals moving out of homelessness can select items for their apartment from the closet. Ongoing fundraising efforts will continue.
 - The Mission is seeing higher numbers than normal, and the Nest has been consistently full.

- Priority list clean-up has been going well.
 - Region 5:
 - The community is working with public health on a new facility and housing options.
 - The Homeless Memorial Day is scheduled for December 21, 2024.
 - Churches United can maintain operations in Moorhead. The winter warming center in Fargo can have sex offenders.
 - Fraser opened their youth warming center.
 - Region 6. No updates.
 - Region 7.
 - CAP's Christmas Program applications are still open.
 - HOPWA is open for applications.
 - Region 8. No updates.
7. Committee Updates
- CARES:
 - Annual training will be held in January.
 - The team is currently reviewing all policies and will be sent to the board and membership for approval in January and February respectively.
 - The team is discussing dissolving the CARES Governance Board. The ND CoC board agrees that the Governance Board can be dissolved.
 - Data Committee:
 - The committee is searching for a chair.
 - The next meeting is next week.
 - System Performance: No updates.
 - Rating and Ranking: No updates.
 - YAB
 - Recruitment is ongoing.
 - Discussions have been ongoing to dissolve this board and utilize the youth that are involved in the boards at Youthworks and Fraser.
 - YHDP Workgroups.
 - Education: No updates.
 - Overall Health & Well-being: No updates.
 - System Navigation: No updates.
8. Other. The next board meeting is scheduled on a federal holiday. The meeting will be moved to January 27, 2025.
9. The meeting was adjourned at 10:50 a.m.
- Minutes approved by the board on January 27, 2025.