

Members Present:

Axel Beckett *	Bridget Mattern	Michael Tonarely
Matthew Benson-Tuff *	Christina Morris	Mike Weatherly *
Chandler Esslinger	Rebecca Patnaude-Olander *	Sara Wiederholt *
Jennifer Henderson	Jenna Richardson *	Shawnel Willer
Heather Ingman *		

* Indicates voting members (7 voting members needed for a quorum)

1. Meeting called to order at 2:00 p.m. by Jenna Richardson.

2. Review and Approval of Agenda

A motion to approve the agenda was made by Heather Ingman, seconded by Sara Wiederholt, with no further discussion. All in favor, motion carried.

3. Review and approval of Meeting Minutes for January and March

A motion to approve the meeting minutes was made by Mike Weatherly, seconded by Sara Wiederholt, with no further discussion. All in favor, motion carried.

4. Continuum of Care Update

- Membership/Board Update
 - There are 184 members representing 81 agencies.
- Prioritization List/Referrals
 - Total on the list: 804, down 197 from March.
 - Family type: 108 family households, 197 youth households, 492 single individuals, and 7 unknown
 - Age: 237 ages 0-24, 236 ages 25-39, 203 ages 40-54, and 111 ages 55 and over, 17 unknowns
 - Gender: 371 woman, 404 man, 12 transgender, 7 non-binary, 1 questioning, 0 culturally specific identity, 2 identify as 2 or more genders, and 7 unknowns
 - Race: 207 American Indian/Alaska Native, 134 Black/African American, 369 White, 47 unknown, 29 two or more races, and 18 other
 - Chronic: 243 chronic, 512 not chronic
 - Vulnerability: 81 highest/high, 185 medium-high, 124 medium, 208 low, 200 mainstream
 - Location (based on Primary County): 6 Region 1, 28 Region 2, 6 Region 3, 67 Region 4, 490 Region 5, 28 Region 6, 115 Region 7, 6 Region 8, 44 MN, and 41 unknown
 - Days on List: 220 under 60, 160 60-119 days, 160 120-179 days, 449 over 180 days; average days on the list is 233
 - Exits
 - ✓ April: 72 total, 1 homeless, 7 institutional, 3 temporary housing, 27 permanent housing, and 34 other

- ✓ May: 66 total, 3 homeless, 2 institutional, 3 temporary housing, 28 permanent housing, and 30 other
- ✓ June: 62 total, 3 homeless, 3 institutional, 1 temporary housing, 22 permanent housing, and 33 other
- ✓ July: 30 total, 2 homeless, 3 institutional, 2 temporary housing, 9 permanent housing, and 14 other
- ✓ August: 104 total, 1 homeless, 8 institutional, 3 temporary housing, 31 permanent housing, and 61 other
- ✓ September: 46 total, 1 homeless, 2 institutional, 1 temporary housing, 32 permanent housing, and 10 other
- ✓ October: 32 total, 1 homeless, 1 institutional, 0 temporary housing, 14 permanent housing, and 16 other
- ✓ November: 35 total, 2 homeless, 3 institutional, 1 temporary housing, 16 permanent housing, and 13 other
- ✓ December: 28 total, 1 homeless, 0 institutional, 1 temporary housing, 24 permanent housing, and 2 other
- ✓ January: 127 total, 2 homeless, 5 institutional, 3 temporary housing, 35 permanent housing, and 82 other
- ✓ February: 92 total, 4 homeless, 6 institutional, 0 temporary housing, 37 permanent housing, and 45 other
- ✓ March: 92 total, 4 homeless, 4 institutional, 3 temporary housing, 23 permanent housing, and 189 other
- ✓ 440 total exits in 2024 through March 2024: 8 homeless, 15 institutional, 6 temporary housing, 95 permanent housing, and 316 other
- Referrals: 1,885 referrals (through December 2023)
 - ✓ April 2023: 40 total, 9 successful, 29 unsuccessful, 2 pending
 - ✓ May 2023: 33 total, 8 successful, 21 unsuccessful, 4 pending
 - ✓ June 2023: 45 total, 13 successful, 28 unsuccessful, 4 pending
 - ✓ July 2023: 74 total, 12 successful, 38 unsuccessful, 24 pending
 - ✓ August 2023: 65 total, 13 successful, 41 unsuccessful, 11 pending
 - ✓ September 2023: 64 total, 16 successful, 26 unsuccessful, 22 pending
 - ✓ October 2023: 59 total, 19 successful, 28 unsuccessful, 12 pending
 - ✓ November 2023: 33 total, 7 successful, 22 unsuccessful, 4 pending
 - ✓ December 2023: 44 total, 9 successful, 17 unsuccessful, 18 pending
 - ✓ January 2024: 52 total, 12 successful, 25 unsuccessful, 15 pending
 - ✓ February 2024: 42 total, 14 successful, 20 unsuccessful, 8 pending
 - ✓ March 2024: 55 total, 5 successful, 18 unsuccessful, 32 pending
 - ✓ 2023: 139 successful, 385 unsuccessful, 116 pending
 - ✓ 2024: 31 successful, 64 unsuccessful, 54 pending

- Policy Reviews
 - Governance Charter
 - Added minimum meeting times for CoC working committees
 - Language changed for the Youth Action Board to reflect 2/3 or members need to have lived experience
 - Removed ND Department of Commerce from the non-voting advisory role on the board
 - Updated YAB Compensation Policy to Lived Experience Compensation Policy
 - A motion to approve the Governance Charter was made by Heather Ingman, seconded by Mike Weatherly, with no further discussion. All in favor, motion carried.
 - Emergency Transfer Plan. The state contact information was updated.
 - A motion to approve the Emergency Transfer Plan was made by Matthew Benson-Tuff, seconded by Sara Wiederholt, with no further discussion. All in favor, motion carried.
 - Written Standards for ESG and CoC Programs
 - Updated introduction to removed the ND Department of Commerce as the recipient of ESG funds.
 - Clarified that rental arrear payments can only be made under ESG for Rapid Rehousing
 - Removed the reference that this policy was approved by the ND Department of Commerce
 - A motion to approve the Written Standards was made by Matthew Benson-Tuff, seconded by Heather Ingman, with no further discussion. All in favor, motion carried.
 - Lived Experience Compensation Policy
 - Changed from the YAB Compensation Policy to Lived Experience Compensation Policy
 - Updated the mileage reimbursement to match the federal rate of 67 cents per mile
 - Updated the meal reimbursement amounts to match the state rate
 - A motion to approve the Compensation Policy was made by Matthew Benson-Tuff, seconded by Heather Ingman, with no further discussion. All in favor, motion carried.
- 2024 Training Calendar
 - ~~January: Mainstream Benefits, ND Dept. of Health & Human Services (POSTPONED)~~
 - ~~February: Disability Sensitivity and Awareness, Scott Burlingame~~
 - ~~March: Sextortion, Jill Krone~~
 - ~~April: Mainstream Benefits, ND Dept. of Health & Human Services~~

- May: HMIS In-person training, ICA
- Other
 - The Grand Forks Housing Authority submitted a Youth Homeless Services Improvement grant.
 - The May membership meeting will highlight a company out of Washington that will talk about pallet homes.

5. Committee Updates

- CARES: No updates.
- Data Committee: Working on direction of the committee and waiting to meet with the System Performance committee.
- System Performance: Next meeting is scheduled for May.
- Rating and Ranking: Meeting scheduled to review policies in June.
- YAB
 - Axel attended recruitment events in Bismarck and Fargo and has another one scheduled tonight in Minot. They will be going to Fargo again next week.
- YHDP Workgroups. No updates.

6. Partner Updates

- NDCHP. The next membership meeting is scheduled for May 1, the same day as the CoC membership meeting. New board members are willing to put forward the effort that has been lacking for a while and get back to the basics.
- ICA
 - HMIS training registration was sent out March 28 and will be sent again the newsletter tomorrow. There will be a full session dedicated to coordinated entry, including the new Housing Crisis Triage. The full team will be in Fargo and Grand Forks for training. Michael, Alex, and Christina will be in Bismarck and Minot.
 - PIT/HIC data is due to HUD on May 7. The deadline was extended from April 30. ICA will plan to have everything uploaded to HDX 2.0 next week.
 - ICA will present the System Performance Measures and the PIT/HIC numbers at the May membership meeting.
 - Youthworks is training staff to enter the Housing Prioritization Tool in DVIMS. Once all the alternative database changes are made, there will be three priority lists, HMIS and two from DVIMS (Youthworks and Abused Adult Resource Center). June 1 is the expected live date for the HPT in DVIMS.
- NDHFA
 - Listening sessions for the governor's housing initiative will be held in communities across the state. Andrea Olson is part of the advisory panel along with Dave Flohr.
 - The Emergency Solutions and ND Homeless Grants allocation plan is published on the NDHFA website. Applications will open on May 15 and close on May 30. All questions for the applications should be sent to the homeless program email address.

7. Regional Updates

- Region 1: No updates.
- Region 2: No updates.
- Region 3: Working with Youthworks and doing a partnership to get some youth rapidly rehoused. The shelter had about 15 clients this past month.
- Region 4
 - An event for students was held last weekend by the Grand Forks Housing Authority YHDP staff.
 - The region is trying to stay on top of list clean-up at monthly meetings for coordinated entry. Information was shared with the group that rapid rehousing funds can be used for more than three months.
 - Street outreach will begin again.
 - The region is working on summer survival packs for people who can't access the shelter.
 - Grand Forks Housing Authority is working on opening a low-barrier shelter with public health. They are hoping to open in July.
- Region 5:
 - There may be some opportunities for NDCHP to sponsor events for LGBTQIA+.
 - Winter warming initiatives are closing at the end of April.
 - The community is starting to prepare for street outreach efforts again and partner with agencies to make it a more concerted effort.
- Region 6: The Salvation Army lost their chapel services. They are looking to convert the space to a warming/cooling center. Jamestown now has a homeless school liaison.
- Region 7: No updates.
- Region 8:
 - They continue to work on purchasing a hotel for a non-congregate shelter. United Way will oversee the project.
 - The domestic violence shelter has been full for months and is split evenly between homeless and domestic violence/human trafficking/sexual assault clients. Larger families are showing up with Child Protective Services reports that have had prior open cases.

8. Other Discussion

9. The meeting was adjourned at 3:19 p.m.

Minutes approved by the board on July 22, 2024.