

**Members Present:**

Axel Beckett *	Christina Morris	Sara Wiederholt *
Matthew Benson-Tuff *	Jenna Richardson *	Shawnel Willer
Bridget Mattern	Michael Tonarely	Amy Winkelman *
Cheryl Merck *		

\* Indicates voting members (7 voting members needed for a quorum)

1. Jenna Richardson called The meeting to order at 10:10 a.m..
2. Review and Approval of Agenda  
 Unable to approve the agenda due to a lack of a quorum.
3. Review and approval of Meeting Minutes for April  
 Unable to approve the minutes due to a lack of a quorum.
4. Continuum of Care Update
  - Membership/Board Update
    - There are 201 members representing 87 agencies.
  - Prioritization List/Referrals
    - Total on the list: 859, up 21 from May.
      - Family type: 120 family households, 189 youth households, 539 single individuals, and 11 unknown
      - Age: 240 ages 0-24, 264 ages 25-39, 216 ages 40-54, and 121 ages 55 and over, 18 unknown
      - Gender: 389 woman, 434 man, 10 transgender, 6 non-binary, 1 questioning, 0 culturally specific identity, 2 identify as 2 or more genders, and 8 unknown
      - Race: 184 American Indian/Alaska Native, 98 Black/African American, 265 White, 286 unknown, 18 two or more races, and 8 other
      - Chronic: 261 chronic, 536 not chronic, 14 potential age-ins, and 48 unknown
      - Vulnerability: 35 highest/high, 303 medium-high, 78 medium, 245 low, 192 mainstream
      - Location (based on Primary County): 8 Region 1, 22 Region 2, 10 Region 3, 68 Region 4, 512 Region 5, 22 Region 6, 123 Region 7, 4 Region 8, 43 MN, and 47 unknown
      - Days on List: 135 under 60, 167 60-119 days, 153 120-179 days, 391 over 180 days; average days on the list is 227
      - Exits
        - ✓ July 2023: 30 total, 2 homeless, 3 institutional, 2 temporary housing, 9 permanent housing, and 14 other
        - ✓ August 2023: 104 total, 1 homeless, 8 institutional, 3 temporary housing, 31 permanent housing, and 61 other

- ✓ September 2023: 47 total, 2 homeless, 2 institutional, 1 temporary housing, 32 permanent housing, and 10 other
- ✓ October 2023: 32 total, 1 homeless, 1 institutional, 0 temporary housing, 14 permanent housing, and 16 other
- ✓ November 2023: 32 total, 1 homeless, 3 institutional, 1 temporary housing, 15 permanent housing, and 12 other
- ✓ December 2023: 28 total, 1 homeless, 0 institutional, 1 temporary housing, 24 permanent housing, and 2 other
- ✓ January 2024: 127 total, 2 homeless, 5 institutional, 3 temporary housing, 35 permanent housing, and 82 other
- ✓ February 2024: 91 total, 4 homeless, 6 institutional, 0 temporary housing, 37 permanent housing, and 44 other
- ✓ March 2024: 220 total, 2 homeless, 4 institutional, 3 temporary housing, 23 permanent housing, and 188 other
- ✓ April 2024: 69 total, 1 homeless, 3 institutional, 3 temporary housing, 24 permanent housing, and 38 other
- ✓ May 2024: 38 total, 1 homeless, 2 institutional, 1 temporary housing, 24 permanent housing, and 10 other
- ✓ June (through June 13): 16 total, 0 homeless, 5 institutional, 0 temporary housing, 9 permanent housing, and 2 other
- ✓ 561 total exits in 2024 through June 13, 2024: 10 homeless, 25 institutional, 10 temporary housing, 152 permanent housing, and 364 other
- Referrals: 1,885 referrals (through December 2023)
  - ✓ July 2023: 70 total, 12 successful, 35 unsuccessful, 23 pending
  - ✓ August 2023: 62 total, 12 successful, 42 unsuccessful, 8 pending
  - ✓ September 2023: 56 total, 14 successful, 25 unsuccessful, 17 pending
  - ✓ October 2023: 59 total, 18 successful, 30 unsuccessful, 11 pending
  - ✓ November 2023: 32 total, 7 successful, 21 unsuccessful, 4 pending
  - ✓ December 2023: 46 total, 11 successful, 17 unsuccessful, 18 pending
  - ✓ January 2024: 54 total, 13 successful, 28 unsuccessful, 13 pending
  - ✓ February 2024: 45 total, 13 successful, 25 unsuccessful, 7 pending
  - ✓ March 2024: 53 total, 6 successful, 26 unsuccessful, 21 pending
  - ✓ April 2024: 46 total, 9 successful, 16 unsuccessful, 21 pending
  - ✓ May 2024: 45 total, 13 successful, 11 unsuccessful, 21 pending
  - ✓ June 2024: 11 total, 0 successful, 1 unsuccessful, 10 pending
  - ✓ 2023: 135 successful, 379 unsuccessful, 110 pending
  - ✓ 2024: 56 successful, 106 unsuccessful, 93 pending

- Policy Reviews
  - Ranking and Review Policy
    - Matched the roles and responsibilities section to the Governance Charter
    - Updated the categories to match the new application
  - Reallocation Policy
    - No major changes
  - The Ranking and Review Policy and Reallocation Policy were not approved due to a lack of a quorum.
- Summer Point-in-Time Count
  - The count is scheduled for July 10, 2024
  - No training will be provided. Training from the January count is available on the ICA website.
  - All regions have a lead.
- Other
  - The Grand Forks Housing Authority submitted a Youth Homeless Services Improvement grant. They were not awarded this grant.
  - The in-person portion of the August membership meeting will be held in Dickinson. The Domestic Violence & Rape Crisis Center will be the agency highlight.
- 2024 Training Calendar
  - ~~January: Mainstream Benefits, ND Dept. of Health & Human Services (POSTPONED)~~
  - ~~February: Disability Sensitivity and Awareness, Scott Burlingame~~
  - ~~March: Sextortion, Jill Krone~~
  - ~~April: Mainstream Benefits, ND Dept. of Health & Human Services~~
  - ~~May: HMIS In-person training, ICA~~
  - June: Domestic Violence Training, Abused Adult Resource Center, Michelle Erickson
  - July: Setting Boundaries, University of ND, Dr. Kaylee Trottier (pending)
  - August: Child Support, ND Dept. of Health & Human Services, Jim Fleming (pending)

## 5. Partner Updates

- NDCHP. No updates.
- ICA
  - Offices will be closed on June 19 and July 4.
  - Help Desk hours are reduced for the summer. They are only open until 2 p.m. on Fridays, with regular hours Monday through Thursday.
  - The team is currently conducting desk monitoring on all HMIS and DVIMS agencies and DV providers that received ESG and CoC funding.

- The annual agency partnership and license renewals will be done in July. Emails are being sent out today to confirm the licenses needed at each agency. License renewals are from July 1, 2024, to June 30, 2025.
- PIT count will be conducted for emergency shelters and transitional housing. ICA will reach out to the agencies to get the numbers from the staff person doing the desk monitoring for the agency.
- Alternative database priority list users were notified last week of the changes for submitting information for the priority list.
- NDHFA
  - ESG and NDHG award announcements should come out within the next week. Final reimbursement requests are due June 30, 2024.

## 6. Regional Updates

- Region 1: No updates.
- Region 2: No updates.
- Region 3: No updates.
- Region 4
  - Continue to work on the Grand Forks Housing Authority's low-barrier shelter. They hired a staff person.
  - Preparing for the PIT and they will try a different approach by hosting a dinner and having a team at the shelter for their meal time.
- Region 5:
  - Beyond the Bridge is showing at the Fargo Theatre tomorrow night, with a panel discussion to follow.
  - Preparing for the PIT and putting teams together.
- Region 6: No updates.
- Region 7: Community Action has a small staff, and they are hiring for the donation center, food pantry, and backpack program.
- Region 8: No updates.

## 7. Committee Updates

- CARES: No updates.
- Data Committee: The next meeting is scheduled for next week.
- System Performance: The next meeting is scheduled for July.
- Rating and Ranking: Met last week to approve the two policies for the competition. The CoC is working on the competition application.
- YAB: Waiting on one additional person to submit paperwork before setting a meeting. There are two new members.
- YHDP Workgroups. No updates.
  - Education: Met this morning. They are making good progress on the Coordinated Community Plan, completing most goals.

- Overall Health & Well-being: The next meeting is on Thursday. They continue to work on accessing healthcare initiative.
- System Navigation: No updates.

8. Other Discussion

9. The meeting was adjourned at 10:54 a.m.

Minutes approved by the board on July 22, 2024.