

Jenna Richardson called the meeting to order at 9:32 a.m.

The roll call was taken in the chat box.

A. Review and Approval of Agenda

1. Erin Dahl motioned to approve the agenda, seconded by Lori Christensen. There was no further discussion, and the motion carried.

B. Approval of Minutes – August 7, 2024, and October 25, 2024

1. Wendy Dahlberg motioned to approve the meeting minutes for August 7, 2024, and October 25, 2024, seconded by Cheryl Merck. There was no further discussion, and the motion carried.

C. CoC Coordinator Update

1. Membership
 - a. Currently, 196 members represent 89 agencies.
2. Board Elections
 - a. Regions 1 (Beth Humenyik), 4 (Jenna Richardson), 6 (Mike Weatherly), and 8 (Heather Ingman), and the BIPOC (Shelby Keplin) and LGBTQ+ ((Matthew Benson-Tuff)) seats are open.
 - b. Jenna, Mike, Heather, and Matthew agreed to serve a second term.
 - c. Beth has not attended a meeting since July 2023, and Shelby hasn't participated since April 2023.
 - d. Sharalyn Johns from Community Options applied for the Region 1 seat. Sharalyn Plante from the Abused Adult Resource Center applied for the BIPOC position.
 - e. Wendy Dahlberg motioned to approve Sharalyn Johns to represent Region 1, seconded by Erin Dahl. There was no further discussion, and the motion carried.
 - f. Lori Christenson motioned to approve Jenna Richardson to represent Region 4, seconded by Cheryl Merck. There was no further discussion, and the motion carried.
 - g. Erin Dahl motioned to approve Mike Weatherly to represent Region 6, seconded by Heather Ingman. There was no further discussion, and the motion carried.
 - h. Erin Dahl motioned to approve Heather Ingman to represent Region 8, seconded by Gloria Olheiser. There was no further discussion, and the motion carried.
 - i. Sara Erickstad motioned to approve Sheralyn Plante as the BIPOC representative, seconded by Lori Christenson. There was no further discussion, and the motion carried.
 - j. Heather Ingman motioned to approve Matthew Benson-Tuff as the LGBTQ+ representative, seconded by Erin Dahl. There was no further discussion, and the motion carried.
3. Prioritization List/Referrals
 - a. Total on the list: 774
 - Family type: 97 family households, 118 youth households, 549 single individuals, and 10 unknown
 - Age: 142 ages 0-24, 250 ages 25-39, 240 ages 40-54, and 129 ages 55 and over, 13 unknown

- Gender: 300 woman, 452 man, 1 transgender, 3 non-binary, 0 questioning, 0 culturally specific identity, 4 identify as 2 or more genders, 2 as different identity, and 12 unknown
- Race: 173 American Indian/Alaska Native, 128 Black/African American, 359 White, 3 Asian/Asian American, 18 Hispanic/Latina/e/o, 0 Middle Eastern/North African, 4 Native Hawaiian/Pacific Islander, 70 identify with 2 or more races, and 19 unknown
- Chronic: 252 chronic, 420 not chronic, 29 are potential age-ins, and 73 unknown
- Vulnerability: 118 highest/high, 105 medium-high, 120 medium, 157 low, 274 mainstream
- Location (based on Primary County): 9 Region 1, 20 Region 2, 10 Region 3, 61 Region 4, 404 Region 5, 22 Region 6, 151 Region 7, 5 Region 8, 10 MN, and 82 unknown
- Days on List: 167 under 60, 133 60-119 days, 130 120-179 days, 344 over 180 days; average days on the list is 143
- Exits
 - ✓ October 2024: 97 total, 6 homeless, 8 institutional, 9 temporary housing, 18 permanent housing, and 56 other
 - ✓ 2024 (through October 2024): 777 total, 17 homeless, 35 institutional, 24 temporary housing, 257 permanent housing, and 444 other
- Referrals: 1,943 referrals (through January 2024)
 - ✓ October 2024: 59 total, 7 successful, 15 unsuccessful, 37 pending
 - ✓ 2024 (through October 2024): 454 total, 113 successful, 187 unsuccessful, 154 pending

4. Students Experiencing Homelessness

- a. Region 1: 651. It remains the highest in the state. Williston has the highest at 316, with McKenzie following at 304.
- b. Region 2: 162. Minot has the full 162.
- c. Region 3: 256. Devils Lake has the highest number, 90 students, and Ojibwa Indian School has the next highest number, 62.
- d. Region 4: 191. All 191 were in Grand Forks. This region had the highest increase from last year, next to region 7.
- e. Region 5: 628. 596 of the 628 are in Fargo and West Fargo.
- f. Region 6: 50. Jamestown had 39, and Carrington had an additional 11.
- g. Region 7: 577. The majority are in Bismarck, at 422; the next largest is Solen, at 74. This region had the highest increase from the previous year.
- h. Region 8: 107. Dickinson had all 107.
- i. The state reported 2,719 students experiencing homelessness in the 2023-24 school year, up 442 students from the 2022-23 school year.

5. Summer Point-in-Time Count

- a. The count was conducted on July 10, 2024
- b. Service-based counts could be conducted through July 17, 2024
- c. The deadline for data submission was July 26, 2024
- d. Sheltered: 404 (down 97 from summer 2023)

- Transitional Housing: 82
- Emergency Shelter: 322
- e. Unsheltered: 205 (up 15 from summer 2023)
- f. Total: 609 (down 22 from summer 2023)
- 6. Spending report

Competition Year	Total Original Contract	Total Current Contracted	Total Balance	Tech Change or Recapture Total
2023	\$1,990,906	\$1,990,906	\$1,776,584	\$0.00
2022	\$2,109,161	\$2,109,161	\$493,765	\$0.00
2021	\$2,109,247	\$1,953,859	\$161,535	\$155,389
2020	\$3,869,463	\$3,481,204	\$367,321	\$388,259
Total	\$9,253,514	\$9,128,110	\$2,409,364	\$125,404

- a. 2020 grants. All grant agreements have expired. \$355,535 of the total balance is from YHDP projects. They have 90 days from September 30 to draw down the remaining funds. The recapture total is from the normal CoC grants (AARC \$26,235, Burleigh County HA \$178,424, Fargo Housing \$183,394, and YWCA \$206). \$11,785 will be returned to HUD from the YHDP planning grant.
- b. 2021 grants. All grant agreements have expired. The total balance amount will be returned to HUD (AARC \$16,277, Fargo Housing \$145,258). The recaptured total has already been returned to HUD (AARC \$50,222 and Burleigh County HA \$105,167)
- c. 2022 grants. Thirteen grants have expired. Three of these have a balance of \$137,682. Two of those grants just expired, and the agency has 90 days to draw down the remaining funds. Burleigh County HA is returning \$77,213. Two grants don't expire until the end of December. They have a balance of \$356,083.
- d. 2023 grants. Fourteen grant agreements have been signed. Since all YHDP and four CoC grants have not signed new grant agreements yet, they have not been added to the spending report for a total of \$1,432,183. That will bring our 2023 funding up to \$3,423,089.
- 7. 2024 Training Calendar
 - a. ~~January: Mainstream Benefits, ND Dept. of Health & Human Services (POSTPONED)~~
 - b. ~~February: Disability Sensitivity and Awareness, Scott Burlingame~~
 - c. ~~March: Sextortion, Jill Krone~~
 - d. ~~April: Mainstream Benefits, ND Dept. of Health & Human Services~~
 - e. ~~May: HMIS In-person training, ICA~~
 - f. ~~June: Domestic Violence, Abused Adult Resource Center~~
 - g. ~~July: Setting Boundaries, University of ND~~
 - h. ~~August: Child Support, ND Department of Health & Human Services~~
 - i. ~~September: Implementing HUD's Equal Access and Gender Identity Rules~~
 - j. ~~October: Career & Technical Education, ND Career & Technical Education~~

- k. December: CARES Annual Training
- 8. Other
 - a. CoC Competition. All documentation was submitted to HUD on October 28, 2024.
 - b. CoCBuils grant.
 - The RFP was sent to the membership on October 4, 2024.
 - Applications were due to the ND CoC on November 1, 2024; one application was received from Fraser and will be submitted to HUD.
 - c. The February membership meeting will be held virtually on February 5, 2025.

D. Policy Reviews and Approvals

- 1. CARES policies are under review and will be presented at the February membership meeting for approval.

E. Agency Highlight – Money Follows the Person

- 1. Cheryl Merck and Kylie Erickson presented on Money Follows the Person's program.

F. Committee Updates

- 1. CARES. No updates.
- 2. Data
 - a. The committee is seeking a new chair.
 - b. The PIT form is being reviewed, and any changes must be submitted to ICA by December 1, 2024.
- 3. Domestic Violence
 - a. The committee met in October to discuss the HPT.
 - b. They will review the CARES policies and provide feedback regarding DV survivors.
- 4. System Performance.
 - a. The next meeting is scheduled in January.
 - b. A survey regarding street outreach will be sent out.
 - c. The new focus will be to increase exits from street outreach to permanent housing from 10 percent to 14 percent by 2025.
- 5. Ranking & Rating. No updates.
- 6. Youth Action Board. Recruitment continues.
- 7. YHDP Overall Health & Well-being
 - a. The library services collaboration continues to meet. The Dickinson Library is interested in participating, and the partnership will continue to expand across the state.
- 8. YHDP Education.
 - a. Meetings have changed to quarterly, and the next meeting is scheduled for January, but it will need to be changed due to MLK Day. The October meeting was canceled.
 - b. Wendy and the UND TRIO director met with the other TRIO directors across the state.
 - c. The committee is working on five objectives. Two of the objectives have been met.
 - d. The TRIO program will be meeting statewide to discuss YHDP.
- 9. YHDP System Navigation. No updates.

G. Partner Updates

- 1. ND Coalition for Homeless People
 - a. The next meeting is December 4, 2024, and will be held virtually. We will discuss membership in 2025 and the legislative session.

- b. Regional-specific advocacy toolkits are being created for the upcoming legislative session.
- c. One bill promotes funding for NDHG, HIF, school liaisons, and a study that is being proposed.
- 2. Institute for Community Alliances
 - a. Josh Williams has been hired as the coordinated entry specialist. He will be expanding the case consulting meetings to other parts of the state.
 - b. The team is cleaning up data for federal reports.
- 3. ND Housing Finance Agency
 - a. HOME ARP supportive services application round closed in September. Thirteen applications requesting over \$8 million were received. Two applications will be awarded and announced soon.
 - b. Multi-family applications closed on September 30. Ten million is available, and 18 applications for over \$50 million were received. Approximately five projects can be funded.
 - c. The agency is preparing for the legislative session.
 - d. The statewide needs assessment is ongoing, and updates will be sent out and used during the legislative session.
 - e. Work on the HUD Consolidated Plan has started. During community meetings, agencies will have an opportunity to provide feedback on the plan.
 - f. The Governor's Housing Initiative will be announced soon.
 - g. The Homeless Conference is scheduled for October 2025.

H. Regional Updates

- 1. Region 1. No updates.
- 2. Region 2
 - a. Youthworks conducted a training for street outreach to discuss harm reduction approaches. There are a few encampments and there is the potential for a camping ban in the community.
 - b. There are no updates for Broadway Circle.
 - c. Two rooms at DVCC are unavailable due to remodeling and water damage.
 - d. Souris Valley United Way has offered funds to Community Action to offer hotel rooms. Youthworks will also receive some funds for youth ages 18-24.
- 3. Region 3
 - a. Boxes for Hunger and Homelessness Week were distributed around the community to collect items.
 - b. The region is waiting for a new shelter to open on Spirit Lake Nation Tribal land.
- 4. Region 4
 - a. Grand Forks Housing Authority opened the Nest on Fourth. It is a low-barrier shelter for single individuals. Since opening on October 3, 2024, it has been at full occupancy.
 - b. Northlands Rescue Mission is serving a Thanksgiving dinner and expecting 1,400-1,600 people.
 - c. Red River Valley Community Action has a new director, Jackie Hassett. They are hosting a Veterans' brunch.
 - d. The region continues to work on improving the case conferencing meetings and will start to meet more than once per month.

- e. A committee is working on an event for Hunger and Homelessness Week and raising money for a community closet for basic house supplies. A luncheon will be held for community education.
 - f. Food insecurity, rental assistance, and deposit assistance continue to be a struggle for households.
5. Region 5
- a. Fargo Cass took over the winter warming plan this year. The plan is to serve 40-70 people per night, but it is anticipated that it will not meet the community's needs.
 - b. The city adopted a camping ban. People are given 48 hours notice to vacate areas where they are not allowed. Chandler Esslinger is available to visit with other communities looking to implement a camping ban.
 - c. There is a community event next week with the Chamber regarding homelessness.
 - d. Gladys Ray shelter continues to serve overflow capacity.
 - e. The FM Coalition is in the final phase of interviews, and a decision should be made soon.
6. Region 6. A new agency has started providing 1915(i) services in Jamestown.
7. Region 7
- a. Hunger and Homelessness Awareness Week has several activities planned for the week. They are attempting to get the Governor's Office involved in one of the events.
 - b. Bismarck passed an encampment ban. A plan will be implemented to include the human service center in providing services. In the first week, 18 contacts were made with the police department, and all complied.
 - c. Youthworks transitional housing beds are full.
 - d. Community Action has new staff and continues to be busy.
 - e. United Way is over capacity at the shelter. They are seeking funding for staffing and to be able to stay open during the day.
8. Region 8
- a. DVRCC has been at capacity for a considerable amount of time and continues to see an increase in severity and lethality.
 - b. Coats for Kids was held and served 145 families and over 600 individuals.
 - c. The shelter project is moving forward. The city passed a group living ordinance earlier this year.
 - d. Law enforcement removed an encampment last week. The city does not have any mandates in place.
 - e. NDRH changes have been a struggle for individuals.
 - f. Community Action is seeing more non-English speaking individuals.
9. Statewide
- a. Community Action Partnership of ND. The SSVF program had higher numbers in 2024 than in 2023. The Healthy Strategies Grant is available. They are working on workforce outreach, specifically for the weatherization plan, and partnering with Commerce and Human Services, focusing on rural areas. The Child Support Division is partnering with them for individuals needing to receive documents.
 - b. ND Department of Public Instruction. Low-performing schools had to submit applications by October 31, 2024, to receive funds to help decrease the achievement gap. The programs will start around December 1, 2024.

I. Other Discussion

- 1. None.

J. Adjourn: Meeting adjourned at 11:45 a.m.

80 members representing 49 agencies were present during the meeting.

Minutes were approved at the membership meeting on February 5, 2025.

Acronyms

AHAR	Annual Homeless Assessment Report
APR	Annual Performance Report
BIPOC	Black, Indigenous, and People of Color
CAPER	Consolidated Annual Performance and Evaluation Report
CARES	Coordinated Access, Referral, Entry and Stabilization System
CDBG	Community Development Block Grant
CE	Coordinated Entry
CH	Chronic Homelessness
CoC	Continuum of Care
CSBG	Community Services Block Grant
DV	Domestic Violence
ES	Emergency Shelter
ESG	Emergency Solutions Grant
eSnaps	Electronic Streamlined Noncompetitive Award Process System
FMR	Fair Market Rent
GPD	Grant and Per Diem
HCV	Housing Choice Voucher
HDX	Homelessness Data Exchange
HEARTH	Homeless Emergency Assistance and Rapid Transition to Housing Act
HHS	Health and Human Services
HIC	Housing Inventory Count
HIF	Housing Incentive Fund
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships Program
HOPWA	Housing Opportunities for Persons with AIDS
HP	Homelessness Prevention
HPT	Housing Prioritization Tool
HQS	Housing Quality Standards
HUD	U.S. Department of Housing and Urban Development
ICA	Institute for Community Alliances
LGBTQIA	Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual
LOCCS	Line of Credit Control System
LOT	Length of Time (in days)
LSA	Longitudinal System Analysis
MGH	Maternity Group Home
NDHFA	North Dakota Housing Finance Agency
NDHG	North Dakota Homeless Grant
NDIACH	North Dakota Interagency Council on Homelessness
NOFO	Notice of Funding Opportunity
OPH	Other Permanent Housing
PATH	Projects for Assistance in Transition from Homelessness

PH	Permanent Housing
PHA	Public Housing Authority
PIT	Point-in-Time Count
PL	Priority List
PLM	Priority List Manager
PSH	Permanent Supportive Housing
RFP	Request for Proposal
RHY	Runaway and Homeless Youth
ROI	Release of Information
RRH	Rapid Rehousing
S+C	Shelter Plus Care
SH	Safe Haven
SNAP	Supplemental Nutrition Assistance Program
SNAPS	Special Needs Assistance Program Services
SO	Street Outreach
SOAR	SSI/SSDI Outreach Access and Recovery
SPDAT	Service Prioritization Decision Assistance Tool
SPM	System Performance Measures
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income
SSO	Supportive Services Only
SSVF	Supportive Services for Veteran Families
TANF	Temporary Assistance for Needy Families
TH	Transitional Housing
TLP	Transitional Living Program (RHY grant program)
UDE	Universal Data Element
USICH	U.S. Interagency Council on Homelessness
VA	U.S. Department of Veterans Affairs
VASH	Veterans Affairs Supportive Housing
VAWA	Violence Against Women Act
VOCA	Victims of Crime Act
WIC	Women, Infants and Children
YHDP	Youth Homelessness Demonstration Program
YYA	Youth and Young Adults