

The meeting was called to order at 1:00p.m by Jenna Richardson

Roll call was taken in the chat box.

A. Review and Approval of Agenda

1. Correction made to the Agency highlight. Should read : Ideal Options rather than Ideal Solutions.
2. Motion to approve the agenda with the corrected change by Leah Siewert-Oberg, second made by Erin Dahl. There was no further discussion, and the motion carried.

B. Approval of Minutes – November 6th, 2024

1. Motion to approve November 6, 2024, meeting minutes by Sue Shirek, second by Michelle Erickson. There was no further discussion, and the motion carried.

C. CoC Coordinator Update

1. Membership
 - a. Currently there are 184 members representing 89 agencies and an additional 55 on the distribution list for informational purposes.
 - b. Membership Drive
 - The membership drive will start today. An email will be sent after today's meeting that will include all documents required/needed for new and renewal memberships.
 - Agreements need to be in by the end of day on February 28 and the new distribution list will start to be used on March 1, 2025.
2. Annual Data (2022-2024)
 - a. Data is reported on the ND CoC Annual Performance Report
 - b. Project Type
 - Street Outreach: 18(22), 14(23), 10(24)
 - Shelter: 41(22), 34(23), 29(24)
 - Supportive Services: 29(22), 29(23), 26(24)
 - Homeless Prevention: 30(22), 32(23), 29(24)
 - Housing: 78(22), 74(23), 67(24)
 - Other: 48(22), 49(23), 48(24)
 - c. Total Persons (Number spike in 2024 due to new agencies switching databases)
 - 5,975 (22), 6,452 (23), 8,814 (24)
 - d. Household Type (2022-2024)
 - Without Children: 3,979(22), 3,901(23), 5,205(24)
 - With Children & Adults: 1,298(22), 1,662(23), 2,621(24)
 - With Only Children: 670(22), 674(23), 766(24)
 - e. Age (2022-2024)
 - 0-24: 2,119(22), 2,383(23), 3,393(24)
 - 25-54: 2,883(22), 3,053(23), 4,223(24)
 - 55+: 768(22), 810(23), 1,007(24)
 - f. Gender (2022-2024)
 - Woman (Girl, if child): 2,173(22), 2,514(23), 4,159(24)

- Man (Boy, if child): 3,503(22), 3,639(23), 4,378(24)
- Additional Gender Identities: 79(22), 98(23), 115(24)
- g. Race (2022-2024)
 - American Indian/Alaska Native/Indigenous: 1,332(22), 1,482(23), 2,097(24)
 - Black/African American/African: 916(22), 1,079(23), 1,318(24)
 - White: 2,458(22), 2,555(23), 3,843(24)
 - Additional Races: 980(22), 1,040(23), 1,241(24)
- h. Chronic (2022-2024)
 - Chronic: 773(22), 882(23), 965(24)
 - Not Chronic: 4,517(22), 4,722(23), 5,688(24)
- i. Domestic Violence (2022-2024)
 - Yes: 784(22), 943(23), 1,250(24)
 - No: 2,903(22), 3,107(23), 3,294(24)
- j. Veterans (2022-2024)
 - CH Veteran: 67(22), 64(23), 68(24)
 - Non-CH Veteran: 389(22), 434(23), 501(24)
- k. Exit Destinations (2022-2024)
 - Homeless: 241(22), 128(23), 282(24)
 - Institutional: 201(22), 182(23), 209(24)
 - Temporary Housing: 262(22), 279(23), 415(24)
 - Permanent Housing: 1,559(22), 1,507(23), 1,852(24)
 - Other: 1,979(22), 1,968(23), 1,741(24)
- 3. Monitoring
 - a. Letters were sent out to agencies on December 9, 2024 and responses were due on December 31, 2024.
 - b. There were no significant findings.
 - c. Shanna Lindquist returned to NDHFA and will be working with Shawnel on monitoring in 2025.
- 4. CoC Spending Report

Competition Year	Total Original Contract	Total Current Contracted	Total Balance	Total Change or Recapture Total
2023	\$3,423,089	\$3,423,089	\$2,472,938	\$0.00
2022	\$2,109,161	\$2,109,161	\$273,352	\$113,967
2021	\$2,109,247	\$1,953,859	\$161,535	\$155,389
2020	\$3,869,463	\$3,481,204	\$367,321	\$388,259

- a. 2022 grants have expired. Three grants expired in December (have 90 days to complete final drawdowns).
- b. 2023 grants have been signed or will be signed soon.
- c. The total recapture is from normal CoC grants.

5. CoC Competition Awards
 - a. Did not receive any bonus funding in Tier 2
 - b. Down \$84,114.00 from last year.
 - c. Two agencies had a decrease in funding (Grand Forks Housing Authority and Youthworks YHDP rolled over from Fraser).
 - d. Most other programs received an increase.
6. Point-in-Time/Housing Inventory Counts
 - a. Conducted January 22,2025, with service-based counts being conducted through January 29,2025.
 - b. The deadline for unsheltered data submission is February 14, 2025.
 - c. The sheltered count is being done with ICA.
 - d. Spirit Lake signed an agreement, received a couple of days after the count.
 - e. Letters were sent to the ND Peace Officers, ND League of Cities, and ND Association of Counties that were distributed to their memberships.
 - f. Summer Count will take place, date is to be determined.
7. 2025 Training Calendar
 - a. January: No Training
 - b. February: CARES Annual Training
 - c. August: HMIS In-Person Training
 - d. October: Homeless Conference
 - e. Others on the List
 - Ensure Families Are Not Separated (NOFO)
 - Mainstream Benefits, ND Department of Health & Human Services
 - DEI, North Dakota Human Rights
 - VAWA (NOFO)
 - Equal Access to Housing & Gender Identity Final Rule (NOFO)
 - Racism and the Intersection of Racism and Homelessness (NOFO)
8. Other
 - a. CoC Builds Grant. Waiting on HUD announcements.
 - ✓ May Membership Meeting. The location is TBA but will be in Person.

D. Policy Reviews and Approvals

2. Monitoring Plan
 - a. Updated timeline to match how monitoring was conducted this past year.
 - b. Removed Risk Assessment outcomes. A new risk assessment will be created.
 - c. Motion to approve the monitoring plan by Erin Dahl, second made by Leah Siewert-Oberg. There was no further discussion, and the motion carried.
3. CARES Policy Manual
 - a. Removal of Governance Board (will dismantle the committee). West Central MN CoC is working to make the same change.
 - b. CARES leadership staff spent time sifting through the policy and making language changes due to federal executive orders.
 - c. Motion to table any CARES Policy updates until a later date unless direct guidance from is issued made by Erin Prochnow, seconded by Amy Winkelman. There was no further discussion, and the motion carried.

4. CARES Prioritization Policy

Motion to table any CARES Policy updates until a later date unless direct guidance from is issued made by Wendy Dahlberg, seconded by Mike Weatherly. There was no further discussion, and the motion carried.

E. Agency Highlight – Ideal Options

1. Isabella Valenzuela and Courtney Evans presented on behalf of Ideal Options.
 - a. Outpatient evidence based treatment. They have locations in 9 different states and have 80 plus outpatient clinics.
 - b. How To Refer a New Patient (Ideal Option)
 - Collect Patient's name, date of birth, and phone number
 - Call our 24/7 referral hotline at 1-844-464-3325 or visit idealooption.com/refer
 - Write down the appointment time and clinic address and give to the patient.
 - c. Contact information
 - Email: isabellavalenzuela@idealooption.net
 - Phone: 701-204-7570

F. Committee Updates

1. CARES. No new update than what was discussed during the policy review portion of the meeting.
2. Data Committee. No updates.
3. Domestic Violence Committee. Current project was providing input regarding the policy and procedure as it relates to DV providers.
4. System Performance Update.
 - a. A street outreach survey will be sent out with the membership drive information.
 - b. The committee's focus is to decrease the number of people exiting to street vs permanent housing.
5. Rating and Ranking. No updates.
6. Youth Action Board. Axel met with an interested client from Pathfinder Services of ND and they seem to be a strong candidate. Another client is interested in the Williston area.
7. YHDP Workgroups
 - a. Overall Health & Well-being. The focus is on finding a way for unaccompanied youth to access benefits with the goal of decreasing the time from 90 days to the day a youth becomes homeless.
 - b. Education. The workgroup is meeting quarterly Jen Withers put on their radar SB 2105 regarding data collection of youth. Currently there is not much movement in the senate.
 - c. Systems Navigation: This group has not met.

G. Partner Updates

1. ND Coalition for Homeless People.
 - a. Membership meeting went well last week with good participation.
 - b. There is good movement during the current legislative session. Katie-Jo Armbrust has been hired as the NDCHP Lobbyist.
 - c. Chandler Esslinger provided a press release regarding the current political climate regarding the homeless population and services for the state.

2. Institute for Community Alliances

- a. Working on PIT/HIC data. ICA is hoping to get meetings scheduled before February 28, 2025.
- b. System performance measures are due by the end of February. Current delay in that timeframe. Alex is reaching out to collect data, please respond accordingly and quickly.
- c. Important note: Please use the helpdesk initially rather than to an individual ICA staff as this provides more a more accurate and timely response.
- d. Coordinated Entry Priority List Report (provided by Josh)
 - Data presented is for January 2025
 - Total HPT List: 605 (HMIS/DVIMS)
 - Primary County
 - Williams (3), Ward (13), Benson (1), GF (65), Richland (1), Cass (367), Stutsman (3), Burleigh (121), Kidder (1), McLean (1), Mercer (2), Morton (4), Sioux (2), Stark (2), Golden Valley (1), Polk-MN (1), Clay-MN (8)
 - Primary Region
 - Region 1-3, Region 2-13, Region 3-1, Region 4-65, Region 5-368, Region 6-3, Region 7-131, Region 8-3, UK-9, MN-9
 - Vulnerability & Prioritization
 - Highest/High-101, Medium/High-80, Medium-105, Low-157, Mainstream-167
 - Category of Homelessness
 - Category 1 (Unsheltered)-110, Category 1 (Sheltered)-273, Category 2-66, Category 3-9, Category 3 (Youth)-13, Category 4-35, N/A-99
 - Days on List
 - Under 60-130, 60-119-163, 120-179-126, 180+-186
 - Household Type
 - Family-64, Youth HH-122, Singles-419
 - Race
 - American Indian, Alaska Native, or Indigenous- 148, Black, African American, or African-102, White-263, Additional Races-92
 - Gender
 - Women (Girl, if child)-218, Man (Boy, if child)-376, Additional Gender Identities-11
 - Age
 - 0-24-126, 25-39-197, 40-54-164, 55+-118
 - Exits (Monthly)
 - Homeless-0, Institutional-3, Transitional Housing-2, Permanent Housing-15, Other-29
 - Referrals (Monthly)
 - Successful-3, Unsuccessful-5, Pending-29

3. ND Housing Finance Agency

- a. Not much movement on the budget bill or SB2030.
- b. Yesterday and today the House is hearing the Health and Human Service budget.

- c. Shanna has been rehired at the NDHFA. Shanna will be helping with CoC, NDHG, and ESG monitoring.
- d. No additional information about the federal freeze.

H. Regional Updates

1. Discussion took place between members to leave time during the regularly scheduled meetings for regional updates moving forward, however with updates being given during the quarterly NDCHP meetings, there is no real need to repeat the same data, unless new or current information needs to be presented.
2. Region 6 reports there is concern for a social media post regarding their local Salvation Army purchasing bus tickets for people to be sent elsewhere in ND. Jerry confirmed with SA today that is not the case.

I. Other Discussion

No other discussion

Adjourn: Meeting adjourned.

90 individuals participated in the meeting.

Minutes approved at the May 7, 2025 meeting (pending).

Acronyms

AHAR	Annual Homeless Assessment Report
APR	Annual Performance Report
BIPOC	Black, Indigenous, and People of Color
CAPER	Consolidated Annual Performance and Evaluation Report
CARES	Coordinated Access, Referral, Entry and Stabilization System
CDBG	Community Development Block Grant
CE	Coordinated Entry
CH	Chronic Homelessness
CoC	Continuum of Care
CSBG	Community Services Block Grant
DV	Domestic Violence
ES	Emergency Shelter
ESG	Emergency Solutions Grant
eSnaps	Electronic Streamlined Noncompetitive Award Process System
FMR	Fair Market Rent
GPD	Grant and Per Diem
HCV	Housing Choice Voucher
HDX	Homelessness Data Exchange
HEARTH	Homeless Emergency Assistance and Rapid Transition to Housing Act
HHS	Health and Human Services
HIC	Housing Inventory Count
HIF	Housing Incentive Fund
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships Program
HOPWA	Housing Opportunities for Persons with AIDS
HP	Homelessness Prevention
HPT	Housing Prioritization Tool
HQS	Housing Quality Standards
HUD	U.S. Department of Housing and Urban Development
ICA	Institute for Community Alliances
LGBTQIA	Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual
LOCCS	Line of Credit Control System
LOT	Length of Time (in days)
LSA	Longitudinal System Analysis
MGH	Maternity Group Home
NDHFA	North Dakota Housing Finance Agency
NDHG	North Dakota Homeless Grant
NDIACH	North Dakota Interagency Council on Homelessness
NOFO	Notice of Funding Opportunity
OPH	Other Permanent Housing
PATH	Projects for Assistance in Transition from Homelessness

PH	Permanent Housing
PHA	Public Housing Authority
PIT	Point-in-Time Count
PL	Priority List
PLM	Priority List Manager
PSH	Permanent Supportive Housing
RFP	Request for Proposal
RHY	Runaway and Homeless Youth
ROI	Release of Information
RRH	Rapid Rehousing
S+C	Shelter Plus Care
SH	Safe Haven
SNAP	Supplemental Nutrition Assistance Program
SNAPS	Special Needs Assistance Program Services
SO	Street Outreach
SOAR	SSI/SSDI Outreach Access and Recovery
SPDAT	Service Prioritization Decision Assistance Tool
SPM	System Performance Measures
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income
SSO	Supportive Services Only
SSVF	Supportive Services for Veteran Families
TANF	Temporary Assistance for Needy Families
TH	Transitional Housing
TLP	Transitional Living Program (RHY grant program)
UDE	Universal Data Element
USICH	U.S. Interagency Council on Homelessness
VA	U.S. Department of Veterans Affairs
VASH	Veterans Affairs Supportive Housing
VAWA	Violence Against Women Act
VOCA	Victims of Crime Act
WIC	Women, Infants and Children
YHDP	Youth Homelessness Demonstration Program
YYA	Youth and Young Adults